

University Student Union Board of Trustees Minutes  
Meeting # 8  
January 10, 2008

**ITEM I                      CALL TO ORDER**

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Ms. Silva called the meeting to order at 1:04 p.m.

**ITEM II                      ROLL CALL**

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**Voting Members Present:**

Shelena McClinton  
Mark Andrews  
Michelle Silva  
Brian Troutner  
Tristan Wynn  
Jeffrey Yutzenka  
Tasharie Ameral  
Charleen Rice  
Brian Troutner  
Dr. Michael Hostetler  
Sharon Taylor  
Jerry Galbreath

**Voting Members Not Present:**

Dr. Connie Ireland  
Ryan Murphy  
Greg Lim

**Non-Voting Members Present:**

Dave Edwards  
Richard Haller

**Non-Voting Members Not Present:**

Lucy Montano

**ITEM III                      ADDITIONS/CORRECTIONS TO THE AGENDA**

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There were none.

**ITEM IV                      PUBLIC COMMENTS**

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Julie Pham, Treasurer of the CSULB Salsa Club, presented a petition for appropriate dance space to meet their organization's needs. Ms. Silva thanked Ms. Pham for attending the meeting. She stated they will work with the appropriate University departments to help resolve the problem.

**ITEM V                      APPROVAL OF MINUTES**

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(M) Mr. Yutzenka moved to approve item A-C.

(S) Mr. Troutner

Speak to 1<sup>st</sup>: Passed

Speak to 2<sup>nd</sup>: Passed

**VOTES ON MOTION**

**PASSES**

**11.0.0**

## **ITEM VI                      REPORTS**

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### **A.     Chair:**

Ms. Silva reminded those that attended the ACUI conference to return the evaluation form. She mentioned that the Building Committee will be reviewing the changes made to the Student Recreation & Wellness Center plans. She opened the floor to the faculty, alumni, and staff representatives to give reports. Ms. Rice thanked everyone for assisting with the 10<sup>th</sup> annual CSULB Cherishing Children Toy Drive.

### **B.     Vice Chair:**

No report.

### **C.     USU Management:**

Mr. Edwards reported that the negotiations with Sbarro Pizza and Wells Fargo are near completion. He stated the new lounge furniture will be arriving the week of January 20<sup>th</sup>. He stated that interviews are scheduled next week for the USU Conference & Event Center Event Coordinator position. He informed the committee that room 100, formerly known as the Press Room, is now reservable space. He stated we received four AEDs and are waiting for their cabinets to arrive. He stated we purchased a flat screen television for the Games Area. He stated the IT Manager moved from his old office USU 231 to USU 229A which is located in the Associated Students Business Office. He announced February 2<sup>nd</sup> will be ASI Family and Friends night at the men's basketball game against UCI. Mr. Edwards asked that if anyone needs tickets for that event, to please see him. He thanked everyone who participated in helping run finals week. He mentioned that over 2,500 students participated in the activities.

### **D.     Senate Report:**

Mr. Yutrzenka stated that at their last few meetings, guest speakers have attended to report on campus situations.

### **E.     Committees:**

#### **1)     Campus Relations:**

Mr. Wynn stated that their last meeting the committee reviewed comment cards and the spring coupons. He stated committee members were given the USU maps and Master Signage Policy to review and discuss at the next meeting on Friday, January 25<sup>th</sup> at 2:00 p.m.

#### **2)     Facilities:**

Ms. Ameral stated that at the last meeting the committee made changes to the operating calendar. She stated that the committee requested a more concrete plan for the courtyard water feature before approving a design. She reviewed some facility updates. The next Facilities Committee meeting is on Friday, January 25<sup>th</sup> at 12:00.

#### **3)     Program Evaluations:**

Ms. Silva stated that the committee will review the Maxson Center Policy proposal.

#### **4)     Services:**

Mr. Troutner stated the committee is creating to distribute to students regarding the available spaces for lease in the USU. He informed the Board that at the next committee meeting a prospective vendor will present. He stated the next meeting is on Friday, February 1.

**ITEM VII OLD BUSINESS**

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There was none.

**ITEM VIII NEW BUSINESS**

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**A. USU Operating Calendar 2008-2009:**

Ms. Ameral reviewed the proposal. Ms. McClinton asked why we did not extend hours the Wednesday of finals week because plenty of students still have finals on that Thursday. Mr. Edwards responded that the preceding Board decided they only wanted to extend the hours through Tuesday. Ms. Silva mentioned that part of the proposed changes is to have the building open until midnight on a regular operating day as opposed to this current fiscal year. Mr. Edwards mentioned that staff would not be opposed to being open the extra two hours for those Wednesday dates. Mr. Troutner added that he is in support of keeping the building open until 2:00 a.m.

**(M) Ms. McClinton moved to accept the USU Operating Calendar 2008-2009.**

**(S) Ms. Ameral**

**Mr. Andrews moved to add a friendly amendment to extend the operating hours on the Wednesday of finals week to close at 2:00 a.m.**

Speak to 1<sup>st</sup>: Accepted Friendly Amendment.

Speak to 2<sup>nd</sup>: Accepted Friendly Amendment.

**VOTES ON MOTION**

**PASSES**

**11.0.0**

**B. USU Capital Outlay & Fixed Assets 2008 Request:**

Mr. Edwards reviewed the proposal. Ms. Ameral asked if students will be able to access EMS online for programming events and if the restrooms would still have a reputation for being clean with the purchase of new machines. Mr. Edwards stated that students would be able to access the system via the internet and the restrooms would still be just as clean. He stated it will take a shorter amount of time to clean the restrooms with the purchase of the new equipment. Mr. Galbreath asked if the expense for suite 241 would be new equipment. Mr. Lowery explained that it is materials needed for the new roof and it could have been categorized under repairs/modifications. Mr. Galbreath asked if there was any guarantee for fewer problems switching over to the Environmental Management System. Mr. Edwards mentioned that they are looking to change the system because it is a more efficient one. Dr. Hostetler asked what percent of local reserves would be used for this project. Mr. Edwards stated that there is approximately \$1.4 million in local reserves. Ms. Rice asked which doors will be replaced. Mr. Edwards answered the remaining interior and exterior doors that were included in the original plan.

**(M) Ms. Ameral moved to accept the USU Capital Outlay & Fixed Assets 2008 Request.**

**(S) Mr. Yutrzenka**

Speak to 1<sup>st</sup>: Passed.

Speak to 2<sup>nd</sup>: Passed.

**VOTES ON MOTION**

**PASSES**

**10.0.1**

**ITEM IX CLOSING COMMENTS**

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Dr. Hostetler commended Mr. Edwards and his staff for their efforts to correct the water leaks in the building. He asked when Wells Fargo and Sbarro Pizza will open. Mr. Edwards stated they are scheduled to open by the end of the spring semester.

Ms. Silva informed the Board that the next meeting is on Friday, February 1<sup>st</sup> at 1:00 p.m.

**ITEM X ADJOURNMENT**

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Ms. Silva adjourned the meeting at 1:48 p.m.

Pamela A. Lewis  
Administration Coordinator

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Michelle Silva  
USUBOT Chair

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Dave Edwards  
Associate Executive Director/  
USU Director

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