



## California State University, Long Beach

Date: December 1, 2010  
To: Douglas W. Robinson, Chair  
Student Fee Advisory Committee  
From: Nancy Eckhous  
University Bursar  
Subject: Category III - Request to Establish New Fee Within the Approved Range  
- Media Project Material Fee (\$40)

The College of Liberal Arts is requesting approval to establish a new Category III course fee effective Fall 2011. The fee is to cover the purchase of external hard drives for student projects in ANTH 431/531, ANTH 441/541, and ANTH 442/542. As the fee request and supplemental information describes, this fee is necessary and a cost effective way for students to complete their final ethnographic media projects.

Under EO 1034, this request meets the definition of a Category III fee: Fees associated with state-supported courses, specifically for materials and services used in concert with the basic foundation of an academic course offering. Responsibility and authority are as follows:

1. **Fee Advisory Committee:**

The fee advisory committee will consider proposals and make a recommendation to the president.

2. **President:**

The president is delegated authority for the oversight and adjustment of Category III fees. The president is responsible for assuring that appropriate and meaningful consultation occurs prior to adjusting any fee or requesting a new Category III fee. The president may establish fees within a range established by the chancellor.

As the attached fee request and supplemental information sheet shows, the College is requesting a Media Project Material Fee of \$40 to cover the cost of external hard drives that work seamlessly with sophisticated software used in the courses. The costs are well defined and support the fee calculation. I recommend approval by the Student Fee Advisory Committee.

Please do not hesitate to let me know any questions or concerns you may have. Thank you.

Nancy Eckhous  
University Bursar