

MOVE-IN INSTRUCTIONS

Fall 2009 & Spring 2010

California State University, Long Beach

Division Of Student Services

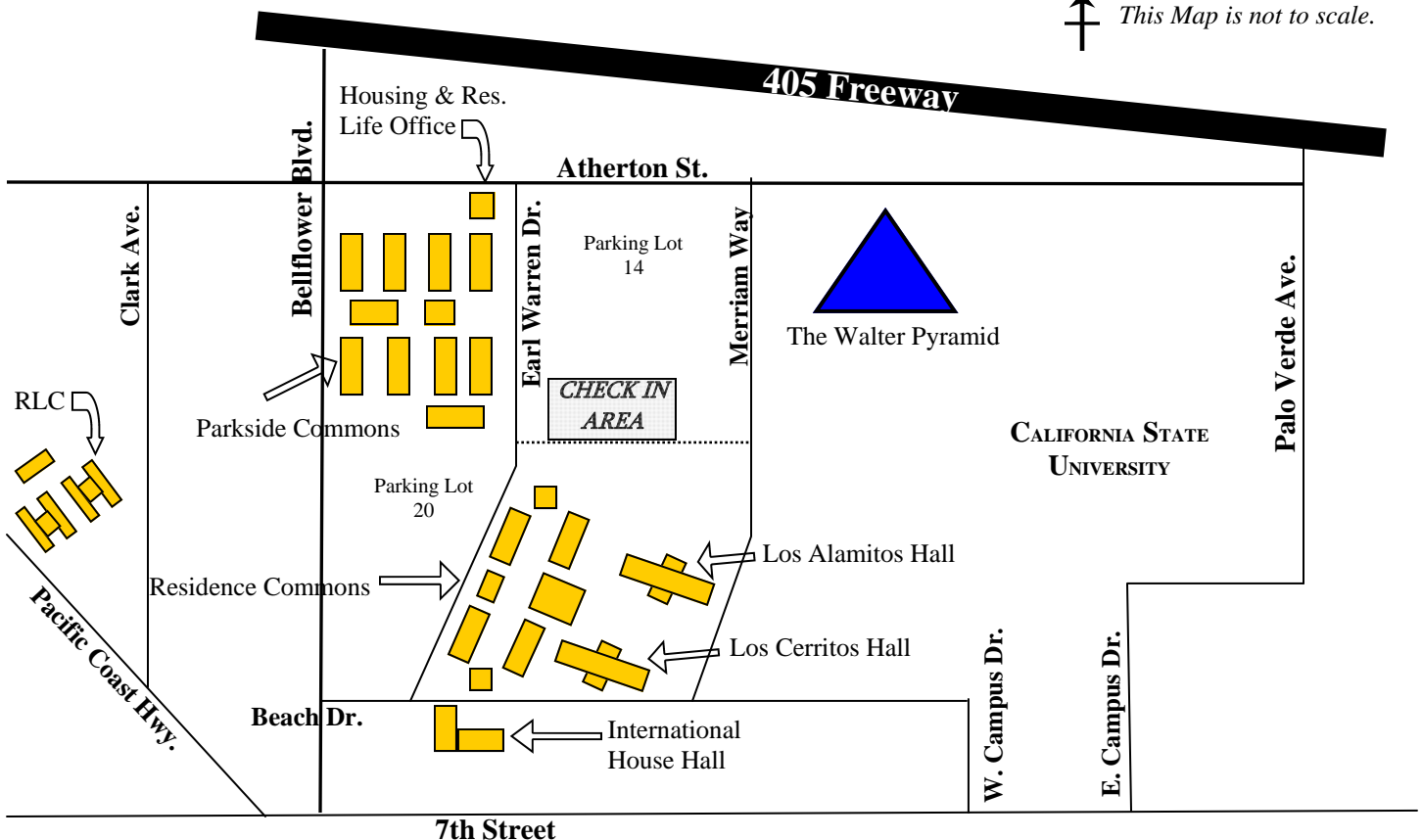
Housing and Residential Life

Dear Resident:

Greetings and welcome to CSULB residence halls. Inside you will find some important information to help prepare you for your move to The Beach. We hope you find this information useful and that you enjoy your time at the university and in the residence halls. In anticipation of your arrival and recognizing that it is quite common for students entering a new community to encounter feelings of excitement, nervousness and uncertainty, our Housing and Residential Life staff is actively planning a variety of activities and programs throughout the year to facilitate your transition.



This Map is not to scale.



The residence halls are located on the west edge of campus near the intersection of Beach Drive and Bellflower Boulevard. The halls will be open for occupancy on Saturday, August 29, 2009. They will not be open for occupancy or storage of personal belongings before this date. Students planning to arrive in Long Beach prior to August 29th should plan to make arrangements to stay off campus with family, friends, or in a local hotel.

CHECK-IN INFORMATION:

- ◆ Complete and bring your pre-check in registration online at www.housing.csulb.edu.
- ◆ Central Check-in for all residence halls will be located in Parking Lot 14
 - Parkside Commons
 - Residence Commons
 - International House
 - Los Cerritos
 - Los Alamitos
 - Residential Learning College (RLC)
- > Parking will be available in Parking Lot 14 and 20.
- ◆ You will need your Campus ID for check-in. For information call ID Card Services at (562) 985-7388. Please make sure your ID Card is in Good Condition.
- ◆ Both Dining Halls will be open during the hours of 9am -5pm for complimentary snacks and drinks.
- ◆ Lots of volunteers will be on hand to help you move.
- ◆ Weekend Events:
 - Women's Volleyball Game in The Pyramid at 7:00 p.m. on Saturday, August 29th.
 - Welcome BBQ at Los Alamitos Lawn at 4:30 p.m. on Sunday, August 30th. Family members are invited.
 - Freshman Orientation on Sunday, August 30th.
 - ◆ *Residence Commons, Los Cerritos, Los Alamitos, and International House* will meet at 8:00 p.m. in the Residence Commons Dining Hall.
 - ◆ *Parkside Commons* will meet at 8:30 p.m. in the Parkside Commons Dining Hall.
 - ◆ *RLC* will meet at 8:30 p.m. in the RLC Dining Hall.

GREAT NEWS:

We have partnered with Collegiate Concepts, Inc (CCI) to exclusively provide residents with the MicroFridge and the SafeConcepts electronic safe for use in the halls. Please visit <http://www.collegefridge.com> for more information on useful products for the residents.

Check-In Times and Day for Residence Halls

To ease your move-in process, we have implemented a check-in system to avoid long delays. Your cooperation in arriving within your designated time period will expedite the process for all residents. If you are unable to check-in during your designated time period, you will also have the option to check-in between Sunday, August 30 to Friday, September 4, 2009 from 10:00 a.m. to 7:00 p.m. at your assigned hall office.

MARK YOUR CALENDAR. MOVE-IN DAY **Saturday, August 29, 2009**

LAST NAME:

A—B.....	9:00 am - 10:00 am
C—D—E—F.....	10:00 am - 11:00 am
G—H—I—J—K.....	11:00 am - 12:00 pm
L—M.....	1:00 pm - 2:00 pm
N—O—P—Q—R	2:00 pm - 3:00 pm
S—T—U.....	3:00 pm - 4:00 pm
V—W—X—Y—Z.....	4:00 pm - 5:00 pm

Open check-in will be available from
Sunday, August 30 through Friday, September 4, 2009
10:00 a.m. to 7:00 p.m.
At your corresponding hall office.

Parkside Commons = Buildings G, H, J, K, L, M, N, P, and Q
Residence Commons = Building A, B, C, D, E, F, and International House

List of Things to Bring

The following is a suggested list of things to bring.

• Comforter	• Fan	• Radio/TV
• Bed Linen	• Cash	• Alarm clock
• Pillows	• Hangers	• Laundry basket
• Pillowcases	• Towels	• Telephone
• Twin Long Sheets	• Iron	• Computer
• Desk lamp	• Toiletries	• Detergent
• Surge Protectors	• Toilet Paper (RLC only)	• Blow Dryer
		• Extension Cords

*No halogen lamps, hot plates, or bed risers



Mailing Addresses

In order for mail to reach you promptly, always include your hall name and room number in the address (*you will find out your room number the day you move in*). Your mailbox is located at the hall office and your mailbox number will be the same as your room number.

Los Alamitos Hall

Student's Name
Los Alamitos Hall
Room #
5859 Beach Drive
Long Beach, CA 90815

Los Cerritos Hall

Student's Name
Los Cerritos Hall
Room #
5855 Beach Drive
Long Beach, CA 90815

Residence Commons

Student's Name
Residence Commons
Room #
5851 Beach Drive
Long Beach, CA 90815

International House

Student's Name
International House
Room #
5854 Beach Drive
Long Beach, CA 90815

Parkside Commons

Student's Name
Parkside Commons
Room #
1601 Earl Warren Drive
Long Beach, CA 90815

RLC—Pacific Hall

Student's Name
RLC—Pacific Hall
Room #
4835 Pacific Coast Hwy
Long Beach, CA 90804



Hall Office Phone Numbers Area Code (562)

International House.....	985-5161
Los Alamitos Hall.....	985-5151
Los Cerritos Hall.....	985-5141
Parkside Commons.....	985-4990
Residence Commons.....	985-5161
RLC	TBA

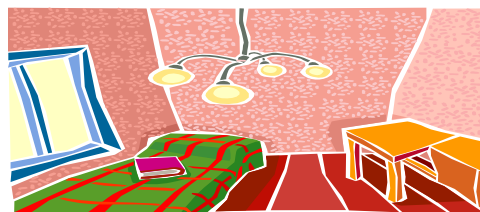
Installment Payments

We recommend that students make their payments online at my.csulb.edu. Students who elect to pay by mail or in person are asked to utilize the seven (7) Payment Cards, which can be found on our website, under forms, to ensure prompt crediting of your account. **YOU WILL NOT BE BILLED MONTHLY.** Plan carefully as there is no grace period for late payments, and *postmarked dates will not be honored*. A \$20.00 fee will automatically be assessed for late payment.

Monthly Payment Due Dates

Sep. 1, 2009	_____	
Oct. 1, 2009	_____	You will
Nov. 3, 2009	_____	need to check
Dec. 1, 2009	_____	your
Feb. 1, 2010	_____	MyCSULB
Mar. 1, 2010	_____	account for
Apr. 1, 2010	_____	your specific
May 3, 2010	_____	cost.

Parents who make installment payments are advised to mail the payments directly to their son/daughter (student's name and nine digit campus I.D. number should be printed on every check and payment card).



Room Furnishings

Rooms are furnished with single beds (80" x 34" Twin Long), dressers, desks, chairs, wastebaskets, and basic cable channels. Students are expected to furnish their own sheets, towels, toilet paper (RLC students only) blankets, pillows, bedspreads, pillow-cases and study lamps (NO Halogen Lamps), etc. Before you purchase large items or decorative accessories, you might want to wait to coordinate with your roommate. Lamps, electric blankets, radios, small refrigerators, computers, small microwave ovens, portable TVs, stereo equipment, and shaving equipment are allowed in rooms, however, hot plates are not permitted. Permission to use other electrical devices must be obtained from the Hall's Residence Coordinator.

All furniture must be on the ground. Any lofting or modification of a resident's bed that is not designed to be raised or lofted is strictly prohibited (e.g. residents are prohibited from raising beds with cinder masonry blocks, chain link fence poles, lumber of any sort, etc.).

Repeated violation of any Residence Hall Policies will result in a loss of priority status as a returning resident for the following academic year licensing



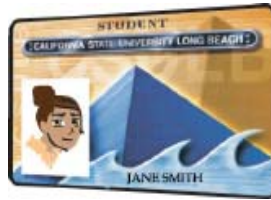
Keys and Key Cards



Each resident will receive a mailbox key and have their campus Photo I.D. encoded to open doors at check-in. If you lose your mailbox key, the charge for a replacement is \$10.00. If you lose your I.D. card, go to the I.D. card center and have your card replaced. A \$5.00 fee will be charged by the I.D. card center. Once you get your new I.D. card, come to your hall office or the Housing Office to have your I.D. card re-encoded for building access.

Dining Hall / Food Service

Your campus Photo I.D. Card allows you to have access to the dining halls. The I.D. card must be presented to the checker every time you enter the dining hall. Depending on the meal plan you've selected, residents are served up to 12 or 19 meals a week. The residence dining halls will observe the food service schedule in the Residence Hall Calendar and Handbook.



The first meal to be served will be brunch on Sunday, August 30, 2009. The last meal served at the end of spring semester is lunch on Friday, May 22, 2010. A Menu Guide will be available sometime after you move in. Meals are not served on the evening before official university break periods, during the break periods or on the evenings before classes resume after the break periods.

PLEASE NOTE: Loaning your I.D. card to another person to use is a violation of your hall license and will result in disciplinary action.

Meal Plan Changes



Students who want to change their current meal plan can do so only during the first two weeks of the semester, August 31 - September 11, 2009.

Parking



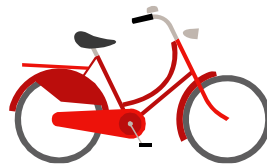
A valid student parking permit is required to park on campus at all times. Residents with a vehicle must obtain both a Student Parking Permit (\$123, good for one semester) and a Residence Hall Permit (no fee, good for the academic year). You must have both permits to park overnight in Lots 1,14D,16,19, and 20.

If you have not already purchased a Student Parking Permit, you can do so at the Cashier's office at Brotman Hall or the Parking and Transportation Services Office. Keep the permit receipt and clearly display the permit in your vehicle.

You can obtain a Residence Hall Permit at the following location:

1. Move-in day on August 29th
2. After August 30th at the Housing office or Parking and Transportation Services

You must have a Residence Hall Permit visible in order to park your car overnight. Make sure to bring your parking receipt and/or your parking permit number, your mailbox key and your student ID.



Bicycles

Residents who bring bicycles on campus are advised to park them in the bicycle racks near the residence halls and to utilize the highest quality bike locks available. We do not recommend that you bring an expensive bicycle to campus. Except in the International House, bicycles may be kept in student rooms if (1) both roommates agree, and (2) the bicycle owner agrees to be responsible for any damage caused by the bicycle. Bicycles are not permitted in any suite, living room or any area of the residence halls, other than the students' rooms. Bicycles are not permitted in the International House at all.

Housing and Residential Life has implemented a program in which we offer assistance to students who have been placed on academic probation. At the beginning of each semester HRL will identify students who are not making satisfactory progress. These students will be contacted by our residence life staff in order to offer them detailed information on the different academic resources, services and special programs available on-campus and within the residence halls.



Laundry Facilities



Each hall has laundry rooms equipped with laundry card access washing machines and dryers. Students must bring their own irons. It would be wise for you to label all personal items to avoid mix ups with other residents.

Telephone Service

Basic telephone service is provided at no additional charge. Basic telephone service includes voice mail, call waiting, conference calling, and unlimited on-campus calls. Residents must use calling cards to make off-campus calls. You will not need an answering machine since voicemail is provided. All you have to do is bring a *touch-tone* phone and plug it in the upper left jack on the outlet. The University Telephone System recommends using a telephone with a separate “flash” button. This button is utilized when accessing features such as call waiting. Due to excessive interference, cordless telephones are not recommended in the halls.

Residential Life Programs

We take pride in providing various programs and events to support student interaction and growth. Below are some of the activities open to all residents and is supplemented by hundreds of smaller organized activities within the individual halls. We invite you to be a participant in our programs.

Educational Programming

- Time Management
- Listening & Notetaking
- Term Paper Writing
- Reading Textbooks Effectively
- Self Defense Workshops
- Studying for Final Exams
- Sexual Health & Awareness Workshops
- Managing Stress
- Learning Styles & Memory Techniques
- Portrait Drawing

RHA Movie Screenings

- Pirates of the Caribbean: Dead Man’s Chest
- Number 23
- Accepted
- Superman Returns
- Casino Royale
- Pursuit of Happiness

RHA Special Events/Excursions

- | | |
|---------------------------|----------------|
| Welcome Barbecue | Wicked |
| Building Feud | Paintball |
| Roller Skating | Bingo |
| Horseback Riding | Art Show |
| Pirates Adventure | Luau |
| Medieval Times | Spa Night |
| Glamour Shots | Karaoke |
| Getty Museum | Laser Tag |
| Texas Hold ‘em | Sea World |
| Swing Dancing | Laker Game |
| Cirque de Soleil | Camping |
| Scavenger Hunt | Color Me Mine |
| Scrapbook Night | Disneyland |
| Valentine’s Grams | Casino Night |
| Battle of Dorms | Speed Dating |
| Easter Egg Hunt | American Idol |
| Whale Watching | Easter Grams |
| Open Mike Night | Price is Right |
| T-Shirt Decorating | Salsa Lessons |
| Video Gaming Night | Magic Show |
| Super Bowl Parties | Art Museum |
| Ping Pong Tournament | Laser Tag |
| Night at the Movies | Surf Lessons |
| Knotts Scary Farm | GameWorks |
| S.D. Wild Animal Park | Mad TV Taping |
| Queen Mary Shipwreck | Day in L.A. |
| Angel’s/Dodger Games | Kayaking |
| Ski/Snowboarding | Disneyland |
| Suite Decorating Contests | Halloween Ball |
| Manicure Pedicure Night | Lion King |
| Murder Mystery Dinner | Camping |
| Long Beach Aquarium | Day Hike |
| Universal & City Walk | |

Community Service Programs

- Volunteering at Local Soup Kitchen
- Clothing Drives
- Holiday Food Drives
- CPR Training
- First Aid Training
- Daffodil Days for American Cancer Society
- Beach Clean Ups

Employment

Opportunities for student jobs in the dining halls are given to hall residents. If you are interested, apply online at www.shopthebeach.com or contact Ms. Jenny Lew, Associate Director, Residence Hall Dining Services, at (562) 985-8899.



RESIDENT Website



Res Life Portal (RLP) housing.csulb.edu/reslife

Res Life Portal (RLP) - housing.csulb.edu/reslife - is a one stop shop for all our Res Life needs. The portal will be your link to the following websites:

- **Online Maintenance Submittal** — If there is something in your room or hall that needs to be fixed, this is the web site to let us know.
- **Online Tech Submittal** — Internet connection problems? Our tech team is here to help and you can submit a request to them by visiting the tech website (use a friend's computer if yours isn't working)
- **Channel 3 Website** — Go here for a schedule of the new released movies and student programming playing on CSULB Res Life's very own television channel (unavailable at RLC). Go here monthly to vote for the movies you want shown on Channel 3. A hall channel line up is available on the site.
- **The Hallway Website** — Is your online resource for information on events for residents, campus events, sporting events and community events. The helpful interactive calendar on the site will alert you to events happening on and off campus.
- **CSULB Housing Website** — This site is the best source for up-to-date information on housing at CSULB. Apply online, find out housing costs, and a calendar of important housing deadlines.



Surfing the Web at The Beach



The residential network on campus is an Ethernet-based network, and wireless is only available in the lobbies of the hall offices and the coffee houses. If you are living at Residential Learning College (RLC) you will have wireless access throughout the complex. The following requirements for residents to connect to the web:

- ♦ A functioning computer that meets the minimum requirements listed in the tables below.
- ♦ Antivirus and firewall software must already be installed.
- ♦ The installation disks for the computers operating system. (Vista, XP, OS X, etc.)

If living on Campus

- ♦ A Cat5 standard Ethernet network cable, at least 10 feet in length. (cross over cables will not work)
- ♦ A 10/100 Base-T Ethernet card or adapter already installed

If living at RLC

- ♦ A wireless PCI card or USB wireless adaptor already installed.(Desktops also require a wireless card)

IF YOU ARE A PC USER, YOU'LL NEED

PC	Minimum Requirements	Recommended Requirements
Processor	Pentium 4	Core 2 Duo
Memory (RAM)	1GB	2 GB
Hard Drive	80 GB	200 GB
Operating System	Windows XP Home	XP Pro/Vista

IF YOU ARE A Mac USER, YOU'LL NEED

MAC/Apple	Minimum Requirements	Recommended Requirements
Processor	G4	Core 2 Duo
Memory (RAM)	512 MB	2 GB
Hard Drive	80 GB	200 GB
Operating System	OS X 10.3	OS X 10.4/10.5

CSULB Housing has Computer Technicians on hand to provide free technical support. This service applies to network troubleshooting only, they do not offer support for hardware, printer, or software installation or repair services. To receive support submit a network troubleshooting form online at housing.csulb.edu/reslife or in your hall office.

Personal wireless routers are not recommended if you are living on campus. If you choose to still have one it must be secured with a password for only you to use. If a router is improperly connected a warning will be issued. A second offence will result in a loss of network privileges. A Housing Computer Technician can assist in proper installation of a wireless router if requested.



CALIFORNIA STATE UNIVERSITY, LONG BEACH

STUDENT HEALTH SERVICES

Accredited by the Accreditation Association for Ambulatory Health Care, Inc.
1250 Bellflower Boulevard Long Beach, California 90840-0201 (562) 985-4771 Fax: (562) 985-8404

June 1, 2009

MEMORANDUM

RE: MENINGITIS CLEARANCE FOR HOUSING STUDENTS

Dear Student,

A requirement for living in student housing at CSULB is to show proof of being vaccinated against meningococcal disease. Student Health Services, in conjunction with housing administration, is dedicated to ensuring an efficient and smooth transition for your move into housing. Therefore, we have several options for you to get your vaccination record to us for clearance.

It is highly encouraged, if you are not already vaccinated, to receive your meningococcal vaccine prior to the start of the Fall 2009 semester. The vaccine is referred to by a few different names, such as "MCV4", "Meningococcal Conjugate" and most popular is "Menactra". It helps protect against the most common strains of the meningitis bacteria (A, C, Y, and W-135) in the United States.

The Student Health Center does offer the Menactra for \$103.50. Beginning August 24th, 2009, we will offer the vaccine on Monday and Tuesday mornings, 8:30am-10:30am, during our immunization clinic. Once again, if you have health insurance you should consider seeing your primary care physician prior to the start of school because the vaccine is usually covered by insurance. SHS does not accept or bill any insurance.

Here are the different options for you to get your vaccination records to us:

- Fax your vaccination record to 562-985-1644
 - Drop off a copy of your record at the Student Health Center
 - Bring a copy of your vaccination record on your move in day and leave it with housing personnel
- Bring a copy of your vaccination record to the Parent Orientation Program

*** Please write your name, student ID #, and cell phone # on the copy of your records.*

Please do not hesitate to call or contact us with any questions at 562-985-4771. We are happy to assist you in any way.

Sincerely,

Michael Carbutto, DO
Director and Chief of Medical Staff

IMPORTANT CALENDAR DATES FOR 2009/10

AUGUST:

- 29 Move In Day
- 30 First Meal Served: Brunch
Welcome BBQ 4:30-7:00pm
- 31 Fall 2009 classes begin

SEPTEMBER:

- 1 Housing Payment Due
- 1-11 Meal Plan Change available
- 7 Labor Day Holiday - Campus Closed
- 8 "State Budget Closure" - Campus Closed

OCTOBER:

- 1 Housing Payment Due
- 9 "State Budget Closure" - Campus Closed
- 13 Columbus Day Holiday - Campus Open

NOVEMBER:

- 2 "State Budget Closure" - Campus Closed
- 3 Housing Payment Due
- 11 Veterans Day Holiday - Campus Closed
- 25 Last meal before Thanksgiving Holiday:
Lunch
"State Budget Closure" - Main Office Closed
- 26-27 Thanksgiving Holiday - Campus closed

DECEMBER:

- 1 Housing Payment Due
- 11 Last day of classes
- 14-18 Final Examination Week
- 18 Last meal before Winter Break: Lunch
Students not licensed to stay during
Winter Break must vacate by 7 p.m.



INSURANCE: University policy requires that students living in residence halls carry supplemental health and accident insurance on either an individual or group basis, in amounts specified as follows: a minimum of \$2,000 hospital benefits, \$150 medical benefits, \$350 surgical benefits and \$50 emergency outpatient benefits per accident or illness.

VACATING POLICY: Your Housing License is binding for the entire academic year. The university does reserve the right to revoke permission to remain in the halls for disciplinary or non-payment, without releasing the student from financial obligation.

NO ALCOHOL and SMOKING POLICY: It is prohibited to possess or consume alcoholic beverages in and around the residence halls. Smoking is not permitted within 20 feet of any building within the residence hall complex including student rooms.

JANUARY:

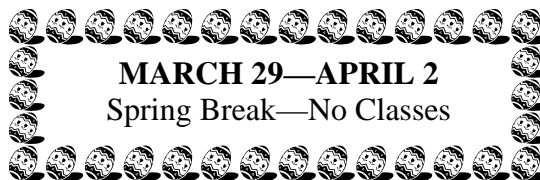
- 1 NO Housing Payment Due
- 4-7 "State Budget Closure" - Main Office Closed
- 18 Martin Luther King Jr. Holiday -
Campus Closed
- 24 Students may return to halls after Noon
- 25 First meal of semester: Breakfast

FEBRUARY:

- 1 Housing Payment Due
- 16 President's Day Holiday - Campus Open

MARCH:

- 1 Housing Payment Due
- 26 Students not staying during Spring
Break must vacate by 7 p.m.
Last meal before Spring Break: Lunch
- 29 "State Budget Closure" - Main Office Closed



APRIL:

- 1 Housing Payment Due
- 4 Student may return to halls after Noon
- 6 Meal service resumes with breakfast
- 21 "State Budget Closure" - Campus Closed

MAY:

- 1 Last Housing Payment Due
- 6 "State Budget Closure" - Campus Closed
- 14 Last day of classes
- 17-21 Final Examination Week
- 21 Last meal of semester: Lunch
All residents must vacate by 7 p.m.