

## **THE CSU SPORT CLUB MODEL & SAFE DRIVING**

Why are Sport Clubs being singled out – there are many other Clubs on campus? Sport Clubs are the major focus at this time because of their much higher risk profile due to their involvement in (a) physical activity (often higher risk physical activity) and (b) travel.

Sport Clubs travel more than any other student organization at CSULB. When Sport Clubs travel, they drive privately owned vehicles 90% of the time. This section consists of the CSU Sport Club's policies and procedures for driving, as well as additional safe driving tips, techniques, and resources.

### **CSU Sport Club Model: Driving Policies and Procedures**

Drivers must have a valid CA Driver's License

Drivers must be 18 years or older to be approved Sport Club drivers

Sport Club drivers must be at least 20 years old to transport passengers.

Drivers driving personal vehicles must have the minimum automobile liability insurance coverage required by the state.

All Sport Club drivers must complete the required forms and submit the required paperwork (see Section 1: Required Forms and Paperwork) to be approved Sport Club drivers.

The maximum driving distance allowed in the policy is 600 miles in one day.

No single driver may drive more than 150 miles without taking a mandatory minimum 15 minute break.

CSU Sport Club Model: Driving Policies and Procedures (continued)

Unless prior approval is obtained from the Trip Administrator, two approved drivers are required for each vehicle for trips over 400 miles in one direction. Sport Clubs may rent vehicles, but they are required to rent from the approved CSU carriers (currently Enterprise and Alamo). Drivers must be 21 or older to driver CSU approved rental vehicles.

Drivers driving vehicles capable of transporting 14 or less persons, including the driver, must have a Class C license. The use of vehicles capable of transporting 15 or more persons is strictly prohibited.

Drivers are expected to obey all traffic laws including driving at or below the posted speed limit, or at a safe speed based on the conditions.

Drivers must refrain from distracting behaviors while driving: eating, drinking, using cell phones, adjusting radio channels, etc.

All travelers must wear seat belts. Number of passengers must not exceed # of operational seatbelts.

Unless prior approval is given by the Trip Administrator, no travel can occur between midnight and 6:00am.

Traveling in a caravan prohibited. This is strictly a safety issue. Caravans increase the concentration of risk and/or risk factors.

## Safe Driving Tips, Techniques, and Resources

According to the California Highway Patrol, factors that contribute to the cause of traffic accidents include:

- Driving under the influence of alcohol or drugs

- Unsafe turning

- Unsafe speed

- Following too close

- Unsafe lane change

- Improper merging

To prevent traffic accidents and minimize injuries that can be sustained in traffic accidents:

- Never drink and drive

- Do not exceed the speed limit

- Follow the three second space cushion rule

- Do not make unnecessary lane changes

- Have enough room to merge into traffic

- Wear your seatbelt

Additional Safe Driving Resources:

AAA Foundation for Traffic Safety	<a href="http://www.aaafoundation.org/resources/index.cfm?button=links">http://www.aaafoundation.org/resources/index.cfm?button=links</a>
CHP: Weather Driving Tips	<a href="http://www.chp.ca.gov/community/weather.html">http://www.chp.ca.gov/community/weather.html</a>
CHP: Recreational Vehicles	<a href="http://www.chp.ca.gov/html/recvehicles.html">http://www.chp.ca.gov/html/recvehicles.html</a>
CHP: Involved in a Fender Bender?	<a href="http://www.chp.ca.gov/html/fenderbender.html">http://www.chp.ca.gov/html/fenderbender.html</a>
DMV: Defensive Driving Techniques	<a href="http://www.dmv.ca.gov/pubs/dl648/dl648pt8.htm">http://www.dmv.ca.gov/pubs/dl648/dl648pt8.htm</a>
DOT: Cars, Buses, & Bikes	<a href="http://www.dot.gov/citizen_services/cars_buses_bikes/index.html">http://www.dot.gov/citizen_services/cars_buses_bikes/index.html</a>
MADD: California	<a href="http://www.madd.org/drunk-driving/campaign/state-ranking/California.html">http://www.madd.org/drunk-driving/campaign/state-ranking/California.html</a>
MADD: College Initiatives	<a href="http://www.madd.org/underage-drinking/college-initiatives/">http://www.madd.org/underage-drinking/college-initiatives/</a>
MADD: Statistics	<a href="http://www.madd.org/statistics/">http://www.madd.org/statistics/</a>
NHTSA: Driving Safety	<a href="http://www.nhtsa.gov/Driving+Safety">http://www.nhtsa.gov/Driving+Safety</a>
NHTSA: Vehicle Safety	<a href="http://www.nhtsa.gov/Vehicle+Safety">http://www.nhtsa.gov/Vehicle+Safety</a>
NHTSA: Laws & Regulations	<a href="http://www.nhtsa.gov/Laws-Regs">http://www.nhtsa.gov/Laws-Regs</a>
NHTSA: Data	<a href="http://www.nhtsa.gov/NCSA">http://www.nhtsa.gov/NCSA</a>
NSC: Safety on the Road	<a href="http://www.nsc.org/safety_road/Pages/safety_on_the_road.aspx">http://www.nsc.org/safety_road/Pages/safety_on_the_road.aspx</a>

## **SECTION 2: REQUIRED FORMS & PAPERWORK**

The CSU Sport Club Model requires Sport Club drivers to complete and submit a series of CSU approved forms. Along with the forms Sport Club drivers are required to complete, each driver must provide proof of a valid California Driver's License and valid automobile insurance.

A). All Sport Club drivers must complete the following forms:

1. Participant Waiver Form
2. Volunteer Identification Form
3. CSU Driver Application/Declaration
4. Authorization to Use Privately Owned Vehicle on State Business

B). All Sport Club drivers must provide the following documents/information

1. Proof of CA Driver License
2. Proof of Auto Insurance
3. University-approved Defensive Driving Course Certificate of Completion