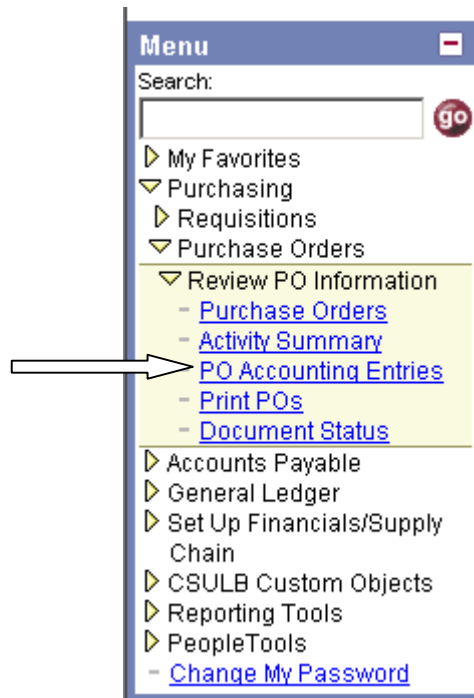

PeopleSoft Finance 8.4 – Purchase Order Accounting Lines Inquiry

In PeopleSoft, the Purchase Order accounting lines represent all the accounting entries made related to a particular Purchase Order.

This can be helpful when you are interested in seeing which accounts were charged for the Purchase Order.

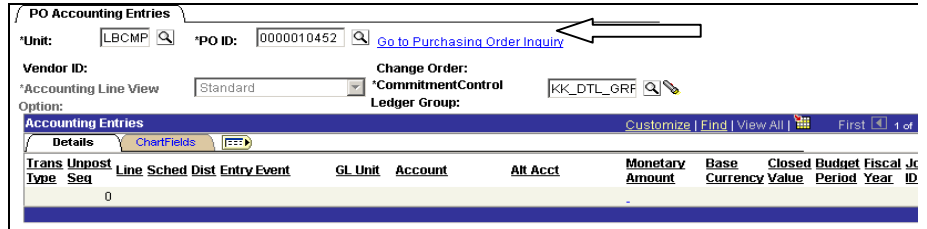
1. **Purpose: You want to find out the account distribution for your Purchase Order number.**

Navigate to the [Review Purchase Orders](#) menu item, [PO Accounting Entries](#).



1. Enter the inquiry criteria.

- **Business Unit (LBCMP)**
- **PO ID(0000010452)**



PO Accounting Entries

*Unit: LBCMP *PO ID: 0000010452 [Go to Purchasing Order Inquiry](#)


Vendor ID: 0000004264 Change Order: *CommitmentControl Ledger Group: KK_DTL_GRP

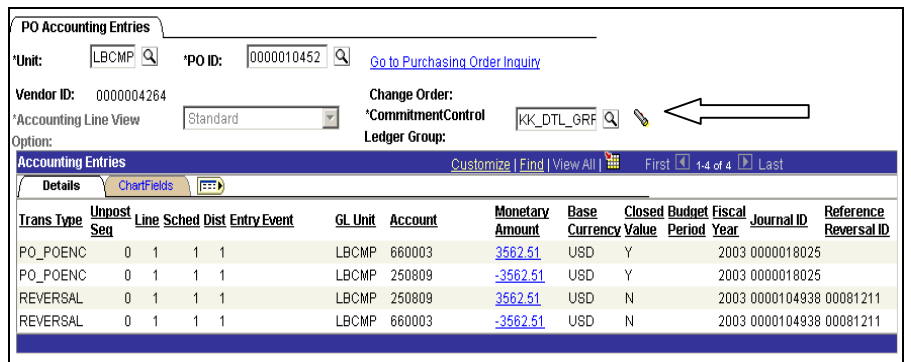
*Accounting Line View: Standard

Option: *CommitmentControl

Accounting Entries Customize | Find | View All | First 1 of 1

Trans Type	Unpost Seq	Line	Sched	Dist	Entry Event	GL Unit	Account	Alt Acct	Monetary Amount	Base Currency	Closed Value	Budget Period	Fiscal Year	Jc ID
0														

2. Click on the Flashlight .



PO Accounting Entries

*Unit: LBCMP *PO ID: 0000010452 [Go to Purchasing Order Inquiry](#)

Vendor ID: 0000004264 Change Order: *CommitmentControl Ledger Group: KK_DTL_GRP

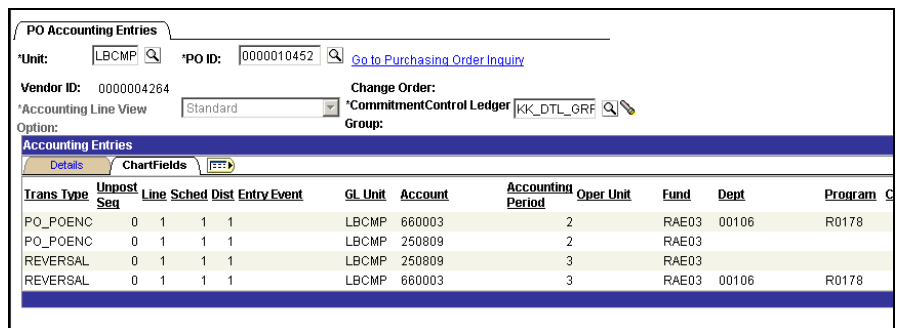
*Accounting Line View: Standard

Option: *CommitmentControl

Accounting Entries Customize | Find | View All | First 1-4 of 4 | Last

Trans Type	Unpost Seq	Line	Sched	Dist	Entry Event	GL Unit	Account	Monetary Amount	Base Currency	Closed Value	Budget Period	Fiscal Year	Journal ID	Reference Reversal ID
PO_POENC	0	1	1	1	1	LBCMP	660003	3562.51	USD	Y		2003	0000018025	
PO_POENC	0	1	1	1	1	LBCMP	250809	-3562.51	USD	Y		2003	0000018025	
REVERSAL	0	1	1	1	1	LBCMP	250809	3562.51	USD	N		2003	0000104938	00081211
REVERSAL	0	1	1	1	1	LBCMP	660003	-3562.51	USD	N		2003	0000104938	00081211

3. Click on the **ChartFields** Tab



PO Accounting Entries

*Unit: LBCMP *PO ID: 0000010452 [Go to Purchasing Order Inquiry](#)

Vendor ID: 0000004264 Change Order: *CommitmentControl Ledger Group: KK_DTL_GRP

*Accounting Line View: Standard

Option: *CommitmentControl

Accounting Entries Customize | Find | View All | First 1-4 of 4 | Last

Trans Type	Unpost Seq	Line	Sched	Dist	Entry Event	GL Unit	Account	Accounting Period	Oper Unit	Fund	Dept	Program
PO_POENC	0	1	1	1	1	LBCMP	660003		2	RAE03	00106	R0178
PO_POENC	0	1	1	1	1	LBCMP	250809		2	RAE03		
REVERSAL	0	1	1	1	1	LBCMP	250809		3	RAE03		
REVERSAL	0	1	1	1	1	LBCMP	660003		3	RAE03	00106	R0178

4. Navigate back to the Menu Panel
The required exercise is complete.