

CMS-FIS Users:

We will be implementing password controls in PeopleSoft Finance 8.4 effective Thursday 5/27/2004. As a result, you should be aware of the following:

1. Passwords will expire 90 days since the last time it was changed.
2. Passwords must be 8 characters long; at least 2 of these characters must be numeric.
3. When changing your password, you cannot change it back to your last password. You will receive the following message- " Invalid password, (48,16) The password contains an invalid character".
4. Warning messages will appear when you login starting 3 days before your password expires. If your password expires during a period when you are not using the system, you will be required to change your password the next time you login.
5. If you input an invalid username/password 5 times, your ID will be locked. You will continue to receive the following message - " Your User ID and/or password are invalid ". You will need to open a helpdesk ticket by sending an e-mail to fishhelpdesk@csulb.edu or call the Campus help desk at x5-4959 to have your ID unlocked.

Should you have any questions, please send an e-mail to the fishhelpdesk@csulb.edu.