

Undergraduate Unit Limits at CSULB

Effective Fall 2009, CSULB Undergraduate Students are subject to limits to Course Withdrawals and Repetition of Courses.
Please read the following information carefully.

Limit on Course Withdrawals

- Beginning in Fall 2009, undergraduate students may withdraw from a **maximum of 18 units** over the course of their entire CSULB undergraduate career.
- The limit applies to courses taken at CSULB ONLY.
- Withdrawals recorded prior to Fall 2009 will not count toward the limit.
- Courses dropped during the first two weeks of the semester will not count toward the limit (Winter/May Intersession, see deadlines)
- Withdrawals due to Extenuating Circumstances and Medical Withdrawals (**WE**) will not count toward the limit.
- Students who have reached the 18 unit limit will be prevented from withdrawing from any additional courses (note that failure to complete a course will result in a grade of **WU** or **F**).

Limit on Repetition of Courses

- Students may repeat **28 units** over their entire CSULB undergraduate career of which a maximum of **16 units** can be for Grade Forgiveness (see Grade Forgiveness below).
- The limit applies to courses taken at CSULB ONLY
- Repeats recorded prior to Fall 2009 will not count toward the limit.
- Only the units awarded for the original attempt count toward the 28 units.
- Undergraduate students who wish to attempt an individual course for a third time must obtain approval from their academic advisor. Permission is granted only in rare instances.
- Students may repeat courses only if a **D, F, WU, or NC** was earned. The course must be repeated at CSULB.
- Students are not be allowed to repeat a course in which they received a grade of **A, B, C or CR** (except for courses specified as repeatable for credit and upper-division courses in an undergraduate student's major completed more than ten years prior to graduation).
- Courses for which a **W** was awarded will not count toward the Repetition of Courses unit limit.
- Students will not be applied to repeat a course which they currently have an Incomplete grade (I). The grade must be resolved first.
- Once students reach the 28 unit limit, they will not be allowed to repeat any additional courses without an approved academic appeal.

Grade Forgiveness (The grade in the initial attempt is not factored into the Grade Point Average.)

- A maximum of 16 units can be applied for Grade Forgiveness; the limit applies to courses taken at CSULB only.
- Students may repeat a class at CSULB in which a grade of **D, F, WU or NC** was received.
- Students may repeat an individual course only once for grade forgiveness.
- Students must repeat exactly the same class for grade forgiveness. If the class is no longer offered at CSULB, students must ask their department to approve a substitution using the [Petition for Exception to Academic Policy](#)
- If the student earns a grade of **A, B, C or CR** on the second attempt, the first grade earned will be excluded from the GPA; however, if a grade of less than **C** is earned in second attempt, both grades will be averaged into the GPA (see Grades Averaged below). The GPA will be adjusted automatically after the end of the term in which the class is repeated unless any of the following conditions apply, in which case the student must file a [Petition for Exception to Academic Policy](#):
 - Class originally taken before the Fall 1988 term.
 - Class now has a different name or number than when originally taken.
 - Student is requesting to repeat a class that is designated "repeatable" in the CSULB Catalog under Repeatable Classes.
 - Student has reached the maximum CSULB Undergraduate Unit Limit.
- If a grade of **D, F, NC or WU** is earned on the second attempt, both the original and subsequent grade will be calculated into the GPA (see Grades Averaged below); however, units earned will be applied only once and will count toward the 28 unit limit.
- Students cannot use Grade Forgiveness if the original grade was the result of academic dishonesty.
- Once the student has reached the 16 unit grade forgiveness limit, grade averaging will be invoked subject to the Undergraduate Unit Limit.

Grades Averaged (The grades in all attempts are averaged into the Grade Point Average.)

- In some instances grades will be averaged and not forgiven:
 - If a student reaches the maximum of 16 units of Grade Forgiveness
 - If a student receives a grade of **D, F, WU, or NC** in the second attempt
 - If a student receives advisor approval to attempt the course for a third time

For additional information see Academic Policy Statement [09-05](#) and [09-07](#)
http://www.csulb.edu/divisions/aa/grad_undergrad/senate/policy/academic/numerical/