

**Department of Comparative Literature and Classics
Retention, Tenure, and Promotion (RTP) Guidelines**

I. Teaching and Professional Service

The Department shall defer to University and College of Liberal Arts documents with reference to these two categories.

II. Scholarly and Creative Activity

A. Goals

The goals of the two disciplines of the Department (Classics and Comparative World Literature) in terms of scholarship are similar:

- To contribute to the body of scholarship in one of the two disciplines in one or several of the traditional manners;
- To maintain currency with the professional scholarship, particularly in the individual's specialties;
- To transmit relevant aspects of the scholar's knowledge obtained through personal independent research to students.

B. Essential Criteria for Retention, Tenure and Promotion

Faculty are expected to maintain an ongoing program of scholarship demonstrated in one or several of the following manners:

1. **Publication** of a book or monograph of literary criticism or of theory or of ancient history, classics or classical archaeology in the appropriate field; and/or juried critical articles and/or essays in recognized appropriate scholarly journals or collections of scholarly essays; and/or a literary or critical edition appropriate to the area of expertise; and/or a book-length translation, or several shorter translations of literary works published in appropriate fora.

(Publication of unjuried, uncritical general discussions or short essays for public programs do not constitute adequate evidence of ongoing scholarship. Publication of creative material such as poetry, short stories or novels, or the exhibition of artistic works do not by themselves constitute adequate evidence of scholarly work. Similarly, publication of reviews does not by itself constitute adequate evidence of ongoing scholarship.)

2. **Presentation** of juried and invited papers at regional, national or international scholarly conferences related to the candidate's field. Presentation at local campus conferences or before general audiences does not constitute adequate evidence of ongoing scholarship.

3. **Dissemination** in printed or electronic form of a pedagogical resource based on extensive original scholarly research (e.g., a language textbook, educational CD, hypercard module, video). If the resource is a language textbook, it must be published in printed form. For other media, a feasible plan for dissemination, use and peer review must accompany the project.

C. Enhancing Criteria for Scholarly Activity

Faculty may enhance their scholarly and creative achievement in the following ways:

1. Substantial publication such as two or more scholarly books; numerous juried critical articles and/or essays in recognized appropriate scholarly journals or collections of scholarly essays; more than one literary or critical edition appropriate to the area of expertise; more than one book-length translation, or numerous shorter translations of literary works published in appropriate fora.
2. Substantial editorial contributions for (a) prestigious, recognized scholarly journal(s) appropriate to the candidate's specialty.
3. Reviews in scholarly publications.
4. Essays, reviews or commentaries related to the candidate's scholarly field in popular media intended for a general audience.

D. Quantity

What constitutes sufficiency in regard to quantity of scholarly activity for promotion, tenure and/or retention is always a subjective judgment given the fact that there are many possible demonstrations of a program of on-going scholarship. In its review of the candidate's RTP materials, the Department RTP Committee shall assess the relative importance and value of the candidate's work for the field and shall explain its assessment in its RTP report for further levels of review.