



CALIFORNIA STATE UNIVERSITY LONG BEACH
International Education Committee

2008–09 INTERNATIONAL PROJECTS AWARDS
CALL FOR PROPOSALS

The International Education Committee and the Center for International Education invite faculty and/or staff members from any discipline or department/division to submit proposals for internationally related projects.

The Office of Academic Affairs has allocated a total of \$10,000 for the program. Typically, grants of \$500 to \$800 have been awarded per proposal. The selection of proposals shall be conducted by a subcommittee of the CSULB International Education Committee. A wide range of project activities, both at the undergraduate and graduate levels, will be considered. Proposals will be evaluated on their merit, per the criteria below, but all things being equal, preference shall be given to projects that involve and directly benefit students.

Selection Criteria

- Depth and quality of the proposed project;
- Direct benefit to students with regard to increased internationally related knowledge, awareness, and skills;
- Justification for the requested funding amount;
- Clarity and specificity of proposal in addressing the 5 points of the Project Description.

Examples of formerly funded proposal topics

- Events on campus with an international theme for students, staff, and faculty, such as a speaker series or a film series;
- Development of instructional approaches, such as integration of international content or electronic collaborative efforts among students/scholars in different countries;
- Preparation for proposed international short-term study/travel courses;
- Purchase of materials of an international nature that engage students through instruction, research, or service—materials that cannot otherwise be provided by the University Library, Lottery funds, etc.

Applicants are invited to complete the Proposal form below (the Cover Sheet and the Project Description). By March 9, 2009, submit either 5 collated copies to the International Education Committee—c/o International Projects Awards, Center for International Education, (IEC), BH-201. **OR** submit a WORD attachment of the Cover Sheet and Project Description to Nathan Jensen, Sr. Director of the IEC via e-mail: <njensen@csulb.edu>

Projects must be completed during the 2009-10 academic year. At the conclusion of the course, a one-page evaluation report that summarizes the outcome of the project must be submitted to the Chair of the International Education Committee (IEC)—c/o International Projects Awards, Center for International Education, BH-201, or by e-mail to Dr. Vlatka Velcic at <vvelcic@csulb.edu>

The announcement of the awardees shall be made by May 15, 2009. In case of questions, contact Dr. Elaine Haglund at <ehaglund@csulb.edu> or Dr. Vlatka Velcic at <vvelci@csulb.edu>

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PROPOSAL FORM

(Cover Sheet)

Title of Proposed Project:

Name(s) and departments/divisions of applicant(s) (faculty/staff):

Contact person:

Telephone #:

E-mail address:

Project Description (two-page limit)

- 1) Clear and concise explanation of the project. Please specify if the proposed project is a new or an ongoing program.
- 2) Need or significance of the project. Please indicate the expected number of students the project will serve, and provide examples of how they will benefit.
- 3) Goals of the project, including those related to a possible continuation of the project
- 4) Timeline of proposed activities, with an itinerary in the case of an overseas experience.
- 5) Itemized Projected Expenses with Total Amount Requested. Please indicate to what extent the proposal depends upon this request for funding. (Funds are not normally granted for equipment needs.)

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Using the format provided, describe the project per the five points above. (Two-page limit)

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