

2  
3 **05-09**

4 July 8, 2005

5  
6  
7 **Creation of Agreements for International Educational Cooperation with**  
8 **Academic Institutions in Other Countries**

9  
10 This policy was recommended by the Academic Senate on March 17, 2005  
11 and approved by the President on June 10, 2005.

12  
13  
14 California State University, Long Beach highly values academic  
15 exchanges with appropriate institutions of higher education in other countries as  
16 part of its overall goal to provide a global perspective for its students. The  
17 International Education Committee (IEC) of the Curriculum and Educational  
18 Policies (CEP) Council serves as the review committee to make  
19 recommendations to the University President, as well as to the Provost and  
20 Senior Vice President for Academic Affairs, regarding the creation and review of  
21 agreements for international educational cooperation (also known as linkage  
22 agreements) with such institutions. The IEC shall implement and publicize its  
23 approved protocol for establishing linkage agreements.

24  
25 **Protocol**

- 26
- 27 1. After consultation with the Director of International Programs (IP), faculty  
28 members or administrators who have experiences, with and knowledge of,  
29 the proposed institution shall make initial suggestions for a proposal to  
30 create linkages with academic institutions in other countries.  
31
  - 32 2. Proposing faculty members or administrators shall answer a set of  
33 informational questions concerning the proposed linkage and shall send  
34 their responses to the IEC chair/co-chairs to provide appropriate  
35 background information on the proposed exchange.  
36
  - 37 3. The IEC chair/co-chairs may refer such proposals to appropriate IEC  
38 regional subcommittees for recommendation.  
39
  - 40 4. After consultation and discussion with the proposer and any appropriate  
41 subcommittees, the IEC shall vote on the proposed linkage.  
42
  - 43 5. If the IEC approves the linkage proposal, the IP director, working in  
44 conjunction with the proposing faculty members or administrators and their  
45 counterparts at the cooperating institution abroad, negotiates the final  
46 wording of the agreement for international educational cooperation.

47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67

6. Two (2) original copies in English of the agreement shall be prepared for signatures of approval by the University President, Provost and Senior Vice President, the IP director, a college dean when appropriate, and representatives of the cooperation institution. Additionally, two (2) copies of such documents in the language of the cooperating institution may be presented upon request of the cooperating institution.
7. Each agreement for international educational cooperation shall take effect upon receipt of the agreement signed by both parties.
8. Unless otherwise specified, an agreement for international educational cooperation shall be effective for five (5) years upon its ratification. The IP director shall be in charge of reviewing the linkage, at which time the agreement may be extended for another five (5) years, if both institutions agree.

---

**EFFECTIVE: Immediately**