

1 California State University, Long Beach
2 Policy Statement

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5 04-08

6 July 28, 2004
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9 **Maximum Student Load**

10 (This policy supersedes Policy Statement 75-10, also entitled Maximum Student Load.)

11 This policy was recommended by the Academic Senate on March 18, 2004,
12 and approved by the President on June 14, 2004.

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14 I. Maximum Student Load during the Fall and Spring Semesters.

15 An undergraduate student carrying 12 or more units during the fall or spring semester is
16 classified as a full-time student. A graduate or post-baccalaureate student carrying 9 or
17 more units during the fall or spring semester is also classified as a full-time student. An
18 undergraduate student carrying fewer than 12 units or a graduate or post-baccalaureate
19 student carrying fewer than 9 units is classified as a part-time student. These definitions
20 derive from federal financial aid regulations and have no bearing on the definitions used by
21 the State of California to determine a student's liability for the State University Fee.

22 The maximum number of units a student may take during the fall or spring semester is
23 normally 18 for undergraduate, graduate, or post-baccalaureate students.

24 Exceptions to this limit will be made only on the basis of proven academic ability, the
25 feasibility of a student's proposed schedule, and the evidence that it is necessary to enroll
26 for an overload in order to complete the student's chosen academic program in a timely
27 manner. Permission must be obtained from the office of the Division of Academic Affairs
28 prior to registration.

29 II. Maximum Student Load during the Summer Term.

30 The maximum number of units a student may take during the summer term is one unit
31 per week, plus one additional unit. Thus, the maximum number of units is normally 7 for
32 one 6-week session, 10 for two overlapping sessions, and 14 for an entire summer.

33 Exceptions to this limit will be made only on the basis of proven academic ability, the
34 feasibility of a student's proposed schedule, and the evidence that the extra units will
35 enable the student to graduate in that or the immediately subsequent term. Permission
36 must be obtained from the office of the Division of Academic Affairs prior to registration.

37 III. Maximum Student Load during the Winter Session.

38 The maximum number of units a student may take during the winter session is one unit
39 per week, plus one additional unit. Thus, the maximum number of units is normally 4.

40 Exceptions to this limit will be made only on the basis of proven academic ability, the
41 feasibility of a student's proposed schedule, and the evidence that the extra units will
42 enable the student to graduate in that or the immediately subsequent term. Permission

43 must be obtained prior to registration from the Associate Dean of the college of the
44 student's major department.

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47 **EFFECTIVE: Fall 2004**

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