

05-09

July 8, 2005

Creation of Agreements for International Educational Cooperation with Academic Institutions in Other Countries

This policy was recommended by the Academic Senate on March 17, 2005 and approved by the President on June 10, 2005.

California State University, Long Beach highly values academic exchanges with appropriate institutions of higher education in other countries as part of its overall goal to provide a global perspective for its students. The International Education Committee (IEC) of the Curriculum and Educational Policies (CEP) Council serves as the review committee to make recommendations to the University President, as well as to the Provost and Senior Vice President for Academic Affairs, regarding the creation and review of agreements for international educational cooperation (also known as linkage agreements) with such institutions. The IEC shall implement and publicize its approved protocol for establishing linkage agreements.

Protocol

1. After consultation with the Director of International Programs (IP), faculty members or administrators who have experiences, with and knowledge of, the proposed institution shall make initial suggestions for a proposal to create linkages with academic institutions in other countries.
2. Proposing faculty members or administrators shall answer a set of informational questions concerning the proposed linkage and shall send their responses to the IEC chair/co-chairs to provide appropriate background information on the proposed exchange.
3. The IEC chair/co-chairs may refer such proposals to appropriate IEC regional subcommittees for recommendation.
4. After consultation and discussion with the proposer and any appropriate subcommittees, the IEC shall vote on the proposed linkage.
5. If the IEC approves the linkage proposal, the IP director, working in conjunction with the proposing faculty members or administrators and their counterparts at the cooperating institution abroad, negotiates the final wording of the agreement for international educational cooperation.

6. Two (2) original copies in English of the agreement shall be prepared for signatures of approval by the University President, Provost and Senior Vice President, the IP director, a college dean when appropriate, and representatives of the cooperation institution. Additionally, two (2) copies of such documents in the language of the cooperating institution may be presented upon request of the cooperating institution.
7. Each agreement for international educational cooperation shall take effect upon receipt of the agreement signed by both parties.
8. Unless otherwise specified, an agreement for international educational cooperation shall be effective for five (5) years upon its ratification. The IP director shall be in charge of reviewing the linkage, at which time the agreement may be extended for another five (5) years, if both institutions agree.

EFFECTIVE: Immediately