Academic Senate of California State University, Long Beach

PARC Council Annual Report

**YEAR:** 2011-2012

**Name of Council:** Program and Assessment Review Council (PARC)

**Prepared by:**  Keith W. Freesemann, PARC Chair

**Date:** September 2012

**Membership:** Anderson, Vanessa (ASI); Armento, Greg (LIB); Downey, Sharon )CLA); Farmer, Lesley (CED); Flexo, Scott (Lecturer); Freesemann, Keith (CHHS); Hansuvadha, Nat (CED); He, Min (COE); Keely, Beth (CHHS); Khoo, I-Hung (COE); Laws, Mishelle (VP DAF designee); Li, Xuhui (CNSM); Lindsay, Cecile (VP Academic Affairs designee); Luhr, Eileen (CLA); Nguyen, Thang (CBA); Novak, Van (Institutional Research and Assessment); Platt, Susan (VP Student Services designee); Sayegh, Sharlene (Coordinator, Program Review & Assessment); Steimetz, Seiji (CLA); Vacant (ASI); Vacant (CBA); Vacant (COTA); Vacant (Student Services); Underwood, Dessie (CNSM); Vettore, Enrico (CLA); Woelfel, Wesley (COTA).

**Membership Resignation:** None

**Membership Replacement:** None

**Membership Liaison:** Vacant (Department Chair); Keith Freesemann/Dessie Underwood (Academic Senator)

**Officers:**  Keith Freesemann, Chair; Seiji Steimetz, Vice-Chair; and Eileen Luhr, Secretary

**Steering Committee:**  Keith Freesemann, Chair; Seiji Steimetz, Vice-Chair; and Eileen Luhr, Secretary; Cecile Lindsay, Provost and Senior Vice President for Academic Affairs Designee; and Sharlene Sayegh, Program Review and Assessment Coordinator.

**Matters Reported to the Senate:**  1) Vacant seats or alternates on PARC with request to Senate Chair and Colleges for replacements. 2) Per Academic Senate Chair – request for PARC to review PS 05-11 Policy on Program Review for updating and specific ally the section regarding the MOU’s. 3) Recommendations to the Academic Senate on the revision of PS 05-11 Policy on Program Review.

**Other Actions taken by the Council:**

1) Completed Degree Program Reviews/Recommendations: MS Civil Engineering; BA/MA Linguistics; GWAR Program; BA - Modern Jewish Studies Program; CCPE.

2) Academic Support Reviews/Recommendations: None

3) Self-Studies moved to the 2012-2013 Program Review Cycle: BA/MA – Anthropology; BA-Communicative Disorders; MS - Construction Engineering Management; MS – Emergency Services Administration; BS – Health Science; Center for International Education; Learning Assistance Center; BS/MS Nursing, MS - Nurse/Health Care Adm, MS/MPH - Nurse/Public Health.

4) Self-Studies moved to the 2013-2014 Program Review Cycle: General Education

5) Beach Learning Community removed from the program review cycle.

5) Change in PARC Charge – update language and add Institutional Research and Assessment as member.

**Internal Proceedings / Discussion Occurred:** 1) College and Department assessment efforts. 2) Review of Institutional Research website. 3) Overview of PARC program review process. 4) Reviewed PARC Officer duties. 4) Regularly reviewed the PARC Program Review Schedule/Team Assignments. 5) Reviewed 2011-2012 Program Review Themes. 6) Initiated revision of Self-study Guidelines for Degree Granting Programs.

**Presentation / Reports Received:** 1) Promotion of annual campus “Assessment Showcase”.

**Miscellaneous:** None

**Issues / Recommendations to the Academic Senate:** 1) Change in PARC Charge – update language and add Institutional Research and Assessment as member.