

**Program Assessment and Review Council (PARC)
Minutes for Wednesday, Feb. 7, 2007**

Members Present:

Jeremy Redman, Keith Freeseemann, Martha Dede, Michelle Saint-Germain, Teri Yamada, Kelly Janousek, Judy Strauss, Olga Rubio, Sabine Reddy, Zvonko Hlousek, Robin Richesson, Van Novack, Cecile Lindsay, Anastasios Chassiakos, Ray De Leon, Betsy McEneaney

Guests in Attendance:

Malcolm Finney (Linguistics), Mark Wiley (College of Liberal Arts), Luis Arroyo (Chicano and Latino Studies), Juan Benitez (Chicano and Latino Studies), José Moreno (Chicano and Latino Studies), Ron Vogel (College of Health and Human Services) Sharon Guthrie (Kinesiology) , Michael Lacourse (College of Health and Human Services)

1. Meeting was called to order by the chair, Zvonko Hlousek, at 2:05 pm.
2. M. Saint-Germain gave an update on the schedule (handout). 25 reports were completed in 2005-06, and a total of 73 reviews are scheduled for 2006-07. Not all will be completed this year; these will be shifted to next year. Discussion of workload issues, ways to smooth out the workload on a year-to-year basis.

Z. Hlousek noted that he will be asking for volunteers for a subcommittee that will look at completed reports and summarize trends and patterns.

C. Lindsay acknowledged the hard work of the committee and the high quality of the reports completed.

3. Z. Hlousek discussed the draft of the memorandum addressed to the Executive Committee of the Academic Senate requesting expansion of the PAR Council for 2007-08 and 2008-09. (The Executive Committee had previously approved a requested expansion for two years, instead of one.) Discussion about whether the University Library should be included as part of the expansion – resulting in 9 additional members. Friendly amendments made to 1) include the University Library in the expansion and to 2) list specifically the Colleges included.

Motion to accept the memorandum with friendly amendments passed.

4. J. Strauss presented a revised UPRC report on Chicano and Latino Studies. UPRC members were Robin Richesson (PARC) and Malcolm Finney (CLA/Linguistics).

Key Points: Motion passed to “untable” the report. Following up on the Dec. 6 discussion of the report, J. Strauss explained that the UPRC recommendations were revised. In particular, the recommended number of new faculty lines hired was revised down to two from the previous recommendation of six. L. Arroyo, interim

chair of the department was also briefed about the Dec. 6 discussion and the revised recommendations.

Discussion: L. Arroyo stated that the department is requesting a total of 6 hires, 5 replacements and 1 new position, due to current and projected growth and the department's role in meeting "vision of excellence" and student success initiatives. J. Benitez and J. Moreno outlined the growth in majors and FTE and the extra mentoring, advising and committee work. Others noted increase in Latino student population, contributions to the College of Education.

M. Wiley stated that CLA recognizes the department's heavy workload, but noted that two hires should be made this year, and future hires are dependent on budget.

Some discussion ensued of whether the lines being recommended are new lines or replacements, and if the faculty searches conducted this year are being counted in the recommendation. L. Arroyo stated that the two current tenure track searches are only replacements. Discussion of how PAR Council recommendations are understood – as short or long-term recommendations, and that PAR Council need not recommend new hires even if requested in department self study. C. Lindsay stated that CSULB has a decentralized model such that decisions about what to do with vacancies and retirements are made at the College level. Also, she noted that the MOU is revisited and adjusted annually, and requests for new faculty positions are not constrained by the MOU.

Friendly amendment offered and accepted to revise the UPRC report recommendation to: "hire at least four new hired."

Motion to approve UPRC report with amendment made, seconded and passed. (Note: self study was accepted at Dec. 6, 2006 meeting.)

5. Michelle Saint-Germain presented the UPRC report on Kinesiology. Frank Murgolo (formerly on PARC) and Henry O'Lawrence (HHS/Professional Studies) also served on the UPRC. Sharon Guthrie, department chair and Ron Vogel and Michael Lecourse from Health and Human Services were in attendance.

Key Points: Kinesiology offers a complex range of programs, with 4 official degree programs, with 8 undergraduate options and 10 graduate options. Some options are sparsely enrolled, especially in the graduate program which has approximately 80 students enrolled. The UPRC reported that finding advising in each of these options can be difficult, with only two courses common to all graduate options. A major recommendation of the UPRC, consistent with the external report is to combine program options. The department assessment plan was good, and the department has taken action on many issues highlighted in the previous review.

Discussion: S. Guthrie responded that there are currently 160 graduate students, with a large group in the Sports Management program. The department has started

discussion about combining options. Given the substantive differences between options, eliminating an option might leave some faculty with nothing to teach. Reducing the number of options might also reduce faculty workload.

Discussion of the phenomenon that departments sometimes create new options when these should really be entirely new programs since options are easier to establish. A friendly amendment was offered by Van Novack to amend the first UPRC recommendation to read “[t]he department should conduct a thorough curriculum revision and consider combining or eliminating the numerous options under the graduate and undergraduate degree programs.”

6. Quorum lost. Will vote on accepting self study and on the UPRC report as amended at next meeting.
7. Meeting was adjourned at 3:45 pm.