**California State University, Long Beach**

**Program and Assessment Review Council 2010-2011 Meeting Minutes**

May 4, 2011

*Chair:* K. Freesemann

*Present*: R. Birkemeier, M. Celsi , K. Janousek, B. Keely, M. Laws, C. Lindsay, H. Nguyen, V. Novack, S. Platt, S. Reddy, S. Sayegh, S. Steimetz, C. Warren (B. Pernet, S. Dallman; *excused*)

*Guests*: Frank Barber, Richard Marcus, Sue Stanley

1. The meeting was called to order at 2:00PM in BH-302.
2. The agenda was approved as read. B. Keely volunteered to serve as recording secretary for the meeting.
3. The minutes of the April 6, 2011 meeting of PARC was approved as posted.
4. Announcements/Discussion:
   1. New members and guests welcomed to PARC. Guests introduced.
   2. Review teams were brought up to date on the reviews completed and those that will be carried over to next fall. There was informal discussion about the selection of council members and orientation for new members.
   3. Upcoming reviews for May 18:
      1. Human Development (BA)
      2. Electrical Engineering (MS)
   4. The early portion (first ½ hour) of the next meeting will be an organizational meeting for academic year 2011-2012
5. Program Review Presentations:
6. Master of Public Administration-expedited review
   1. Report presentation by C. Warren
   2. Dr. F. Barber, Chair of Public Policy and Administration and Dr. S. Stanley, Associate Dean of the College of Health and Human Resources commented and answered questions by PARC members
   3. The recommendations were read and approved by PARC
7. Bachelor of Arts in International Studies - traditional review
8. Report presentation by S. Reddy
9. Dr. R. Marcus, Chair of International Studies commented and answered questions by PARC members
   1. The recommendations were read and approved by PARC
10. The meeting was adjourned at 3:35 pm.

**The next PARC meeting will be May 18th at 2:30 PM in BH-302.**

Respectfully submitted,

1. Keely