

**Minutes of the GVAR Committee Meeting**  
**October 15, 2010**  
**Number 5**  
**USU 311**

In attendance: Linda Sarbo (GVAR Coordinator), Rick Tuveson (Health and Human Services), Karin Griffin (University Library), Mark Wiley (Academic Affairs), Rebekha Abbuhl (Linguistics), Bron Pellissier (Advising Council), Gary Griswold (CLA), and Rosi Grannell (Geological Sciences)

1. **Approval of agenda – Approved as amended.**
2. **Minutes of meeting on October 15, 2010 – Approved as amended.**
3. **Announcements:**
  - a. R. Tuveson announced today (10/15/10) is the deadline to file to graduate in Spring 2011.
4. **Assessment models for discussion:**
  - a. Review of models occurred based on the handout from the previous committee meeting. A question was raised as to how favored models can be further investigated.
  - b. The San Francisco State University model (course with options available) appealed to committee members because of its simplicity. It's thought if CSULB took a similar path, the WPE would become more a writing placement instrument channeling students toward writing courses. **Discussion ensued.**
  - c. Possible options for addressing the upper-division writing course(s) issues were discussed. For example, students could take and pass an intensive writing course in at least one upper-division capstone G.E. or major course. Students could choose one course from two or three writing-intensive upper-division courses (e.g., 2 in major & one G.E. capstone) in a case a particular major does not have a writing-intensive upper division course. Courses which include writing labs were also suggested.
  - d. Fiscal implications must be considered in any proposed curriculum change. Numerical data are very much needed.
  - e. If resources are redirected from current assessment mechanisms toward writing instruction, quality control will be essential.
  - f. Issues to investigate further: 1.) quality control of writing instruction, and 2.) collaborating with GEGC.
  - g. Motion on the table: Continue discussion/investigation of model #2 (SFSU model) at future meetings (MSP).
  - h. **Note:** Committee seeks, in writing, a formal authorization to rewrite the GVAR policy from the Academic Senate. Committee seeks clarification for what its specific charge is in regards to Writing Task Force's findings and whether the Academic Writing Assessment Task Force report has gone before and been approved by the Academic Senate.
5. **Plan and timeline for policy revision:**
  - a. What's needed: 1.) An outline of what we want to do, and 2.) An outline of whom we should contact to assist.
  - b. Next time we will begin brainstorming an outline for the proposed policy direction.
6. **GVAR Coordinator's report**

- a. A waiver from the previous committee meeting was discussed and denied.

**7. WPE Development Committee Chair's report**

- a. *Request:* GVAR Committee would grant an exception to the Policy allowing students in an off-campus program to take a GVAR-Certified course without having to take the WPE first.
- b. Three options already in Policy: 1.) GRE/GMAT, 2.) On-campus testing of WPE, and 3.) GVAR-certified course
- c. Will be discussed at next meeting.

**8. Move to Adjourned - MSP**

**9. Meeting adjourned at 3:13 PM**

Respectfully submitted,

Karin Griffin

(These minutes were approved on 11/5/2010.)