

## What is Academic Probation?

The University expects all students to maintain good standing (2.0 GPA or above) in all classes taken at CSULB, and in all transferable courses from other colleges and universities. Academic probation at CSULB results when students receive deficient grade points below the 2.0 GPA. Students are subject to academic disqualification if they remain on academic probation for two consecutive semesters. The time can be extended if students attend the “Strategies for Academic Success” probation intervention workshop. In addition, students must complete a follow-up appointment with at least one of the many offices on campus that assist students on academic probation. **Students must also show academic progress. Academic progress is defined as reducing the grade point deficiency, and earning “C” or better in one or more courses that count toward fulfilling a student’s General Education and/or Major requirements.**

### What is a grade point deficiency?

A 2.0 GPA is the minimum expectation of the University. Points below the 2.0 GPA become deficient grade points. Each letter grade has a number of points assigned to it per unit: “A”= 4, “B”= 3, “C” = 2, “D” = 1, and “F” and “U” = 0 grade points. This number is multiplied by the number of units per course. For example a 3-unit “C” grade (2 x 3) gives six (6) grade points. A grade point deficiency occurs when students fall below the “C” grade point average (2.0 GPA).

Example:

<u>Grade</u>	<u>Grade points</u>		<u>Units of Course work</u>		<u>Cumulative Grade points</u>		<u>Grade point Deficiency</u>
“C”	2	X	3	=	6	=	0
“D”	1	X	3	=	3	=	-3
“F”, “U”	0	X	3	=	0	=	-6

### How can I improve my G.P.A.?

The University expects a minimum of “C” (2.0) grade point average. The only way students can improve their academic standing is to receive “A”s and “B”s to offset previously earned low grades. This is how students reduce their grade point deficiency.

#### 3 Unit Course

Example:	A	3	X	4	=	12	(+6)
	B	3	X	3	=	9	(+3)
	C	3	X	2	=	6	(+0 -0)

## What is the repeat/delete process?

An undergraduate student who has received grades of “D,” “F,” or “U” in courses taken at CSULB may repeat a course once at CSULB for the purpose of deleting an unsatisfactory grade without prior departmental approval. The deletion will be automatically calculated at the end of the semester in which the course was repeated. The *Notice of Intent to Repeat a Course* form, filed in Enrollment Services, is only necessary for courses taken before 1988. No departmental approval is required. If a “D,” “F,” or “U” graded course was taken and repeated and the *Notice of Intent to Repeat a Course* form was not filed prior to 1991, a *Petition for Exception to Academic Policy* form should be filed in Enrollment Services. This form must be signed by the department in which the repeated course was taken.

In the repeat-delete process the second grade earned at CSULB must be a “C” or better. If students grades are “D,” “F,” or “U” on the second attempt, all grades will be counted including the first “D,” “F,” or “U.” All grades remain visible on a transcript, although the grade point average is recalculated. Post-baccalaureate students who are pursuing a second (or subsequent) baccalaureate degree are also eligible for this repeat-delete policy and may repeat undergraduate courses, while post-baccalaureate students pursuing credential or certificate programs, master’s degrees, or no specific objective are not eligible.

## How can I decide if I should repeat/delete?

- Make a list of courses in which you received a “D,” “F,” or “U” at CSULB.
- Consider each class. Can you do better the second time around? If you believe you can earn an “A,” “B,” or “C” grade, enroll in the course or courses, either by Voice Response Registration (VRR) or by in-person registration. You can choose a different instructor, but the course must be the same course in which you previously received a “D,” “F,” or “U.”
- Understand how your grade point average (GPA) is computed. Divide CSULB units attempted into CSULB grade points earned.

Example:  $\frac{60 \text{ grade points earned}}{30 \text{ units attempted}} = 2.0 \text{ GPA}$

- You are expected to maintain a 2.0 GPA in order to remain in good standing. Deficient points below the 2.0 GPA will put you on academic probation or disqualification.

Example: CSULB units graded = 5      CSULB grade points earned = 5

	5	
	<u>x 2</u>	(the GPA needed for a “C” average)
good standing =	10	grade points
you received	5	grade points
You are deficient	5	grade points

### **Should I drop a course in which I am having trouble?**

There are several points to consider which will help you determine if you should **drop** any classes in which you could receive a “D,” “F,” or “U.”

- A) Are there any prerequisites? Have I met them?
- B) Do I understand the instructor?
- C) Do I understand the assigned book?
- D) Will I have enough time to spend on reading, writing, or research assignments? Note: An “A” grade may require as much as nine (9) homework hours per week for each three (3) unit class.

If you have a **negative response to any of these questions, drop/withdraw early** – you must officially drop/withdraw from any course you do not attend. Failure to do so will result in a “U” (an administrative “F”). You cannot afford any “D,” “F,” or “U” grades.

Consider talking to the instructors of classes in which you received “D,” “F,” or “U” grades if you believe you should have received a better grade. Remember, it is your responsibility to prove to your instructors (with test results or other materials) that you deserve a better grade.

### **Did you enter CSULB with a cumulative GPA below 2.0?**

If so, you must make up those deficient grade points. If students wish to exclude “D,” “F,” or “U” grades in courses taken at another institution, they may do so by enrolling in equivalent courses at CSULB. Petitions must be filed in the office of Enrollment Services. The department in which the course is taught must indicate on the petition which particular course may be repeated to delete the previous grade. An official transcript from the institution where the original courses were taken must accompany the petition. Only one repeat is allowed for the purpose of deleting a grade **and the second attempt must be a “C” or better**. The repeated grade and grade points will be used in the overall grade point determination.

Keep in mind, successful repeating of courses taken at another institution does not change the grades on transcripts from that institution; rather, successful repetition of “D,” “F,” or “U” courses will increase your cumulative grade point average in all college work attempted. **Students cannot repeat/delete a CSULB grade at another institution.**

**IMPORTANT INFORMATION:** Students who remain on academic probation for two (2) consecutive semesters are subject to academic disqualification. Time may be extended for students participating in the “Strategies for Academic Success” probation intervention workshops. Call (562) 985-7847, Academic Services (*formerly Library East*) Room 124 for information.

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