

**Masters Program in Applied Statistics
Department of Mathematics and Statistics
California State University, Long Beach**

Description of Project Format

FONTS, SPACING AND MARGINS

The project manuscript should comply with the following formatting requirements:

- Single-sided;
- Double spaced;
- 15-20 pages long;
- Fonts are Times New Roman;
- Acceptable font size is 12 points;
- 1 inch margin top, bottom, and right; 1.5 inch margin to the left;
- Chapter title are all-capitalized and centered, subtitle are underlined and centered;
- Every new chapter begins with 2 inches margin on top.

FORM REQUIREMENT

The project manuscript is to be arranged as follows:

- Abstract page (no more than 150 words)
- Guard page (blank page)
- Title page
- Approval page
- Table of contents (refer to thesis office website for guide line)
- Main text
- Appendices (tables and figures)
- Reference
- Guard page

SAMPLE PROJECT LAYOUT FOR MAIN TEXT

The main text of the project manuscript is to have the following layout:

- Introduction**
Brief description of the project: purpose, significance; source materials for the project; previously done studies related to the project (if applicable); organization of the remainder of the project.
- Data**
Description of variables; explanation of sampling structure (if applicable).
- Statistical Methodology**
Statement about possible statistical approaches; explanation regarding selected method(s); summary of statistical procedures involved in data analysis
- Results**
Summary of findings.
- Conclusion**
Analysis of results in terms of significance and applicability of findings; discussion of possibility of using a different statistical methodology.