

REQUEST TO CHANGE GRADUATION DATE

- Graduation date should coincide with the term by which final course requirements are completed.
- Following submission of this form, please allow three to five business days in order for registration appointment to be mailed (when applicable).
- Post-Baccalaureate students will be charged a \$10 late filing fee if this form is submitted after the initial filing deadline (preceding March 1 for Fall & Winter, preceding October 15 for Spring & Summer graduation).
- If requesting to move graduation date back, e.g., from Summer to Spring, submit a [Request to Apply for Graduation After the Published Deadline](#) form with a \$10 filing fee. Please note that such requests may not be possible, depending on the timing.
- If it has been more than one academic year since enrollment at CSULB, excluding formal Educational Leave, submit a [Request for Reactivation of Graduation](#) form in place of this request form.
- Students may not be on an approved Educational Leave during the term for which they have filed to graduate.

Last Name	First Name	MI	Student ID Number
Email			Telephone Number
Check one: <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate			Last Term Attended

CHANGE GRADUATION DATE ON FILE

From	TERM/YEAR	To	TERM/YEAR
Check one: <input type="checkbox"/> Degree Program <input type="checkbox"/> Certificate <input type="checkbox"/> Both			

I am requesting to change my graduation date to the term specified above. In filing this request, I commit that I have an appropriate graduation plan that will enable me to graduate by this date.

Student Signature _____ Date _____

Enrollment Services			
Processed By:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	
Comments:			
<input type="checkbox"/> Missed Deadline Fee <input type="checkbox"/> Apply for Graduation After the Published Deadline/attached fee? <input type="checkbox"/> No Fee Required <input type="checkbox"/> Student on Educational Leave, proper corresponding paperwork?	YES YES	NO NO	Stamp/Date Received