

### GRADUATION PROBLEM RESOLUTION FORM

Please provide any additional information that will fulfill remaining requirements for graduation. This form and pertinent paperwork should be submitted **prior to the end of the semester in which you will graduate**. Students submitting paperwork after that date may need to establish a new graduation date by submitting a [Request to Change Graduation Date](#) form. Once we have reviewed the information, you will be notified via email.

Student Name: _____	Student ID: _____
Graduation term (Semester/Year): _____ / _____	E-mail: _____
Major (s): _____	Phone Number: _____

Have you submitted a "Request to Graduate" form    Yes        No   

Please check all that apply, **attach documentation**, and submit to the Office of Enrollment Services, BH 101.

*We recommend you make a copy of this form for your files.*

Drop your program objectives: 2<sup>nd</sup> major, minor, certificate \_\_\_\_\_  
*List program to be dropped*

Request for Enrollment at another Institution

Official transcript from: \_\_\_\_\_  
*Write institution name here – transcript must be in sealed envelope*

Official General Education certification (certification must be in sealed envelope)

Engineering waiver to clear General Education

Other/Comments:

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office of Enrollment Services**

**Timely Graduation Status:**     Senior     Senior Plus     Super Senior

**Date:** \_\_\_\_\_    **ES Staff:** \_\_\_\_\_