

FALL, SPRING or WINTER TERM
PETITION FOR EXCEPTION TO POLICY ON MAXIMUM UNIT LOAD

Information: The maximum unit load for Fall/Spring terms is 18 units, but students can enroll for no more than 16 units until shortly before the start of the term (see the Schedule of Classes for an exact date). The maximum unit load for the Winter term is 4 units. An exception to the unit limit will be granted only if there is both demonstrated need for the overload (usually to avoid undue delay in graduation) and demonstrated ability to succeed in a heavy load. A minimum 3.0 GPA is usually required.

To request an exception to the maximum unit load, complete this form and attach a copy of your unofficial transcript (available on MyCSULB). You must also attach a letter explaining why the overload is necessary for you to complete your degree. Submit your approved petition to the Office of Enrollment Services (BH-101).

NAME _____ STUDENT ID _____
Last Name First Middle Initial

TELEPHONE NUMBER _____ EMAIL ADDRESS _____

MAJOR _____ CLASS STANDING Fr So Jr Sr Grad Expected graduation term _____
(circle one)

PROPOSED PROGRAM FOR _____
Term Year

List ALL courses planned for the term:

Course	Units	Course	Units

Total units requested _____

Hours per week of employment _____

List any courses you plan to take at other colleges or universities during the term, with units and dates.

Signature _____ Date _____
Student

Approved _____ Date _____
Advisor or department chair

Approved _____ Date _____
Associate Dean