

California State University, Long Beach

Enrollment Services

SUMMER SESSION PETITION FOR EXCEPTION TO POLICY ON MAXIMUM UNIT LOAD

Information: The maximum unit load is one unit per week plus one. Therefore you may enroll for 7 units in a 6-week session or 10 units in overlapping sessions totaling 9 weeks. Exceptions to these limits will be granted only if there is both demonstrated need for the overload (usually to allow graduation by the end of summer) and demonstrated ability to succeed in a heavy load. A minimum 3.0 GPA is usually required.

To request an exception to the maximum unit load, complete this form and attach a copy of your unofficial transcript (available on MyCSULB). You must also attach a letter explaining why the overload is necessary for you to complete your degree. Submit your approved petition to the Office of Enrollment Services (BH-101).

Student Name: (Last First, MI) _____ Student ID: _____

Telephone: _____ Email: _____

Major: _____ Expected Graduation Term: _____

Class Standing (check one) Fr So Jr Sr Grad Current GPA: _____

Proposed Program for: Term _____ Year _____

List ALL courses planned for the term:

Course	Units

Course (continued)	Units

Total Units Requested for each session: Session 1 _____ Session 2 _____ Session 3 _____

Hours per week of employment: _____

List any course you plan to take at other colleges or universities during the term. Include units and dates.

Student Signature: _____ Date: _____

Approved: (Advisor or Dept. Chair) _____ Date: _____

Approved: (Associate Dean) _____ Date: _____