FALL/SPRING SEMESTERS
PETITION FOR EXCEPTION TO POLICY ON MAXIMUM UNIT LOAD

Information: The maximum unit load is 18 units, but students can enroll for no more than 16 units until shortly before the start of the semester (See the Schedule of Classes for the date). An exception to the 18-unit limit will be granted only if there is both demonstrated need for the overload (usually to avoid undue delay in graduation) and demonstrated ability to succeed in a heavy load. Usually a minimum 3.0 GPA is required.

To request an exception to the maximum unit load, complete this form and attach a copy of your unofficial transcript (available on MyCSULB). You must also attach a letter explaining why the overload is necessary for you to complete your degree. Submit your approved petition to the Office of Enrollment Services (BH-101).

NAME _____ **STUDENT ID** _____
Last Name First Middle Initial

TELEPHONE NUMBER _____ **EMAIL ADDRESS** _____

MAJOR _____ **CLASS STANDING** Fr So Jr Sr Grad **Expected graduation term** _____
(circle one)

PROPOSED PROGRAM FOR _____ _____
Semester Year

List ALL courses planned for the semester:

Course	Units	Course	Units

Total units requested for the semester ____

Hours per week of employment _____

List any courses you plan to take at other colleges or universities during the semester, with units and dates.
_____

Signature _____ Date_____
Student

Approved _____ Date_____
Advisor or department chair

Approved _____ Date_____
Associate Dean