

SUMMER SESSION
PETITION FOR EXCEPTION TO POLICY ON MAXIMUM UNIT LOAD

Information: The maximum unit load is one unit per week plus one. Therefore you may enroll for 7 units in a 6-week session, or 10 units in overlapping sessions totaling 9 weeks. Exceptions to these limits will be granted only if there is both demonstrated need for the overload (usually to allow graduation by the end of summer) and demonstrated ability to succeed in a heavy load. Usually a minimum 3.0 GPA is required.

To request an exception to the maximum unit load, complete this form and attach a copy of your unofficial transcript (available on MYCSULB). You must also attach a letter explaining why the overload is necessary for you to complete your degree. Submit your approved petition to the Office of Enrollment Services (BH-101).

NAME _____ STUDENT ID _____
Last Name First Middle Initial

TELEPHONE NUMBER _____ EMAIL ADDRESS _____

MAJOR _____ CLASS STANDING Fr So Jr Sr Grad Expected graduation term _____
(circle one)

PROPOSED PROGRAM FOR SUMMER _____
Year

List ALL courses planned for each session:

SESSION 1		SESSION 2		SESSION 3	
Course	Units	Course	Units	Course	Units

Total units requested _____
for each session

Total units requested for Summer Session _____

Hours per week of employment _____

List any summer courses you plan to take at other colleges or universities, with units and dates.

Signature _____ Date _____
Student

Approved _____ Date _____
Advisor or department chair

Approved _____ Date _____
Associate Dean