

We have a public relations coordinator opening at Move.com, the company that operates Realtor.com. It is real estate based public relations. Below is the job description. We'd like someone with agency experience, but would make an exception if we find promise in a recent grad.

Can you forward this announcement to any of your students that you think would like to apply. They should go to our website to apply...move.com. Thanks! FYI, I graduated from Long Beach back in May 2004.

Description:

Move™ is the media leader for finding, improving, and enjoying your home, and provides homebuyers and renters with the real estate and community information, and professional connections they need before, during and after a move. Our mission is to transform the daunting process of finding a place to live into the emotional connection of home.

The Company operates Move.com™, the most comprehensive real estate search site for rentals and homes to buy and REALTOR.com®, the official Web site of the National Association of REALTORS®. Move also operates Welcome Wagon®, Moving.com, SeniorHousingNet™, TOP PRODUCER® Systems, FactoryBuiltHousing.com and Home Plans.

Realtor.com is currently looking for a talented individual to join our media relations team as a full-time contractor, in the role of Public Relations Coordinator.

As a contracted Public Relations Coordinator, you will have the opportunity to work directly with our media relations team, supporting them by researching, vetting, coordinating and preparing media relations materials for major outlets related to homes on the market and consumer search trends. You will also help track and log media coverage, blog placements related to active homes for sale and work on a variety of projects for the interactive media team related to homes for sale. Strong research, public relations writing and presentation skills for media relations are a must.

Duties and Responsibilities

- * Collect and sort data for media outlets
- * Package media relations materials using strict formatting
- * Meet deadlines set by Media Relations Team
- * Fact checking and researching

Qualifications

- * Solid writing and computer skills
- * Enthusiasm and passion for Real Estate

- * Interest in data management projects and love of researching
- * Strength in multi-tasking under extreme pressure and last minute deadlines
- * Ability to work in a fast-paced environment
- * Dependability, efficiency, accuracy, organizational skills and attention to detail are a must
- * Bachelors degree in Public Relations, Communications, Journalism or related field
- * 2-3 years experience working in public relations or journalism

Move, Inc. offers a fast-paced, dynamic work environment including a competitive salary and benefits including medical, dental, vision, 401(k), vacation and holidays. What should excite you about this company is not where it's located or which dental plan we offer, but the opportunity to be a key player in revolutionizing the real estate industry and working with people who are excited and motivated to make a difference in an industry that touches everyone's lives.

Move is an equal opportunity employer.

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