

Delnor Hospital

Manager of Occupational Health

Geneva, Illinois

What is Career Satisfaction? Moving Forward.

Work for an organization that is constantly growing, moving forward in adding new services to meet the needs of the community, and recognized nationwide for employee satisfaction. Work at Delnor Hospital in Geneva, IL and you'll experience career satisfaction firsthand.

Reporting to the Director of Human Resources the Manager is responsible for overall operations of the Employee/Occupational Health Department. This includes planning, supervising, and coordinating specific administrative and clinical functions (Medical Assistant and Occupational Health Nurse) related to day-to-day operations of the Employee/Occupational Health program. Performs a range of functions in support of program marketing, customer service monitoring, market assessment and program evaluation activities. Participates in developing and attaining growth and retention goals as outlined in the Occupational Health business plan. Works closely with physicians, staff and external clients to accomplish the program growth goals of the department.

Qualifications include:

- Bachelor's degree in marketing, health care management or related field
- Minimum one year of supervisory experience in a health care organization
- Experience in an Occupational Health setting preferred
- Previous program development experience preferred
- Excellent communication skills
- Strong financial analysis skills
- Ability to connect daily operational tactics to overall business strategy
- Ability to work under pressure, meet deadlines and be flexible in working on multiple projects simultaneously
- Be a team player with ability to interact with staff and physicians effectively
- Self-starter who understands the need for detail in the midst of work being done within a much larger picture

Enjoy an excellent compensation and benefits package including 403B with company match, ongoing training, tuition reimbursement and more! Join Delnor today and you'll join an organization which has been ranked in the top-10 three years in a row in "Best Places to Work in Illinois," as ranked by the Business Ledger, CIBP, IL Chamber of Commerce and IL State Council-SHRM!

Visit us online to apply. eoe

www.delnor.com