**Draft Minutes**

**College of Liberal Arts Faculty Council Meeting**

Meeting 1, September 10, 2014

3:30pm – **5:00** pm / **AS – 124B** (enter through room 124)

Attendance: Misty Jaffe, Chris Karadjov, Lynda McCroskey, Jennifer Reed, David Wallace, Ragan Fox, Isabella Lanza, Craig Stone, Teri Yamada,Dustin Thoman, Jim Miles, Mair Correa, Yutian Chen, Francisca Gouzalez Flores, Gwen Shaffer, Steven Russo-Schindler, Sabrina Alimahomed-Wilson, Hyowon Ban, Araceli Esparza, LaRese Hubbard, Charles Once de Leon, Enrico Vettore, Sophia Pandya, Cora Goldstein, Carl Fisher, Antonia Garcia-Orozco, Linda Maram, Bill Mohr, Heather Stevens, Suzanne Dallman

1. Call to Order: 3:35pm.
2. Approval of Agenda (Approved by acclamation)

Approved unanimously.

1. Approval of Minutes for 5/7/14—Include for attendance Ban, Alimahomed, Esparza, Garcia-Orozco, Shaffer, Gonzalez Flore, Stone, Fox

(FC Member): motion to approve. (Jennifer Reed): second. Approved unanimously.

1. Reports
	1. Executive Committee: Chair’s Report (Jaffe)—No report; however, the agenda lists items for discussion. Welcome to all new and returning FC members and note of appreciation for your service and participation.

* 1. Dean's Report (Wallace)—Seven items to discuss:
		1. Online, open access, and predatory journals—referencing Tracy Mayfield’s (CSULB Library) input, given our existing language in college RTP document no likely action is required; however, the issue bears a closer look.
		2. New President—is great—very engaged and engaging. One week in August saw her four times, which was more frequent than sightings of former President Alexander in a semester. She was great in all settings. But all are invited to judge for themselves when she comes to visit the CLA Faculty October 10, 2-4 pm, Lecture Hall 151. Reception to follow at Chart House.
		3. GEGC—President is supportive of GE themes/paths. GEGC is making a recommendation to AS to form ad hoc committee to choose/approve the themes. Hope this will move forward in efficient manner.
		4. Facilities—LA 2, 3, and 4 are slightly ahead of schedule. Lunch with President Conoley revealed that classes should resume in those buildings in Spring 2015.
		5. Parking—it’s frustrating but continuing to resolve issues, but the number of dedicated faculty spaces has not changed—that is set by the CBA. However, some of those spaces have migrated to the other end of the campus. Lot 7 has eight spaces for the Speech Pathology Lab, which is being monitored. Mary Stephens has asked for feedback, however, the only long-term solution is likely construction of a parking garage on Lot 7.
		6. Raises—The Governor approved a 2% raise pool for this year; The CO is working hard to raise that pool to 3%, campuses were “taxed” for part of the difference. Negotiations with CFA are ongoing, and should conclude soon. The hope is to use part of the total pool to address salary compression and may involve raises for the next two years.
		7. Scholarly Intersections--$25K was provided last year. Terri Bostic has revealed we will have $25K for Fall 2014. There is hope for additional monies for Spring 2015 call.
	2. CLA PR Committee Report (Karadjov)
		1. CLA Word Press Training September 12, 2014 from 10-12pm in SPA-005 (basement floor) allows each department to promote alumni, research, and more.
		2. Additional agenda items—discussion continues as to how to promote CLA, more action rather than discussion so people will start uploading information is the general sentiment.
		3. All volunteers are welcome to join committee, usually meet on Fridays
		4. Another call for new student profiles will be forthcoming from the Dean’s Office. A total of 18 have been completed to date (Steven Rousso-Schindler).
1. New Business
	1. Election of At-Large Member to FC Exec (replacement of Nellie Wieland)

Nominations: appoint Suzanne Dallman by acclaim for At-Large Executive Council

* 1. Scholarly Intersections Call for proposals

Call to be sent out 9-11-2014, deadline September 23, 2014. Jaffe requested questions regarding call/criteria. Craig Stone requested discussion regarding retroactive SI Grants (example from 4 ethnic studies department event to occur Sept. 25). (Craig) add category for facility rental. Add to SI Call “these should be used as guidelines” to add flexibility. Raise amount for honoraria from $300 to $499. Grant total of $25K allows for 25 @ $1K; however, applicants should specify reasons for larger budget. Teri Yamada, Araceli Esparza, and Issabella Lanza volunteered to be on SI sub-committee.

* 1. RSCA Committee recommendations (Chair Susan Carlile, Kim Vu, Missty Jaffe, Martine Van Elk, Hugh Wilford, Elizabeth Dahab, Bonnie Gasior, Courtney Ahrens, Sara Schrank)
		1. Change page limit, etcetera—limit 1200 words, electronic submission by Word documents to Dean’s office, copied to Chair/ASM, and receive confirmation of receipt.
		2. Specify no bibliographic references—in body, no bibliographic references or footnotes; however, in-text citations are permitted.
		3. Remove “proposal Clusters”—as they are remnants of the University process that is no longer in place.
		4. Specify proposals be intelligible—to faculty members outside the discipline, and the criteria will be applied to both the Description/Background and Significance sections of evaluation.
		5. Merge “Description” and “Background and Significance”—in the description of the sections of the proposal and on the rating sheets.
		6. Faculty history two-page limit—shall include publications and presentations, listed in separate sections. Separate headings should be provided to separate peer-reviewed/referred publications/presentations from other publications/presentations. Allow third page for previous RSCA awards and outcomes. (An additional idea was put forth that creative activities artifacts should also be granted space in applications)
		7. Application form—point values are specified, background and significance shall include “previous work in the field” and “locate project in the context of its contribution to the discipline/creative domain” and remove timeline from Research design/methodology section and add “Specify the project asks that will be completed during the semester in which RSCA will be taken and clearly indicate, in the case of collaborations, wheat your contribution will be.
		8. Align evaluation form with categories—in application form and removed reference to student involvement on rating form. Correct faculty history to five years.
	2. Elections
		1. RTP- update on call for nine (9) new members (policy issue is that in small departments full professors have to serve on Department RTP, and large departments cannot have two members serve on the committee).
		2. Alternates: PARC (any level), FPPC (full prof), URC (any rank)—We are still looking for alternates to serve.
		3. One-semester replacement CEPC—University Educational Policies Committee (Murdock on leave for this semester) [when does it meet?].
	3. Reconstitution of FPIC (Faculty Personnel Issues Committee)—we need a smaller group to come up with language and so forth regarding any actions needed.
		1. Predatory Journals and RTP—Tracy Mayfield invited for October 10 FC meeting to discuss the Predatory Journal practices (PPT on Beachboard—BEALL’s List and Scholarly Kitchen definitions)
		2. Sabbatical leave application form revision (from Spring 2014)—asked committee to come to October 10 FC meeting in consultation with Faculty Affairs (Bill Mohr, member of Sabbatical Committee noted that Kimberly Davis will contact members).
		3. RSCA recommendations
1. Future Business, updates on continuing actions
	1. Enrollment Management Task Force
	2. Mission/Vision
	3. Constitutional Revisions
2. Adjournment at 5:00 PM