**College of Liberal Arts Faculty Council Meeting**

**Minutes**

Meeting 8, April 9, 2014

3:30pm – **5:00** pm / **AS – 124B** (enter through room 124)

Attendance: Emily Berquist, Jeff Blutinger, San Bolkan, Kiyomi Chinen, Alicia del Campo, Araceli Esparza, Carl Fisher, Ragan Fox, Lisa Glatt, Gary Griswold, Dave Hood, Misty Jaffe, Chris Karadjov, Demetra Kasimis, Barbara LeMaster, Dennis Lopez, Beth Manke, Linda Maram, Lynda McCroskey, Charles Ponce de Leon, Karen Quintiliani, Jennifer Reed, John Shrader, Jordan Smith, Craig Stone, Enrico Vettore, David Wallace, Dave Whitney, Nellie Wieland, Kerry Woodward, Arturo Zavalá.

1. Call to Order – 3:30 P.M.
2. Approval of Agenda

Motion to approve: Whitney. Second: McCroskey. Approved unanimously.

1. Approval of Minutes for 3/5/14

Motion to approve: Hood. Second: Blutinger. Approved unanimously.

1. Reports
   1. Executive Committee: Chair’s Report (report on retreat)

*Report from CLA Faculty Retreat.*

Progress on Mission Statements will be posted when proposed statements are collated. Statements of core values reflect emphasis on diversity, depth and coherence in multiple disciplinary areas, commitment to underrepresented groups, serving our state, empowering students, and more. CLA should aim to recruit faculty that match the diversity of our students; promote service learning; address obstacles created by liability requirements; address obstacles faced by working students; promote research excellence (support for RSCA); promote study abroad (address financial constraints that inhibit student participation), and much more. These statements of core values and CLA aims will also be combined, edited and made available through the CLA FC website.

Intentional GE’s were also a central focus of the retreat. First rollout will include:

1. Community & Workplace Leadership

2. Popular Culture & Social Identity

3. Health & Quality of Life

4. Science & Technology in Society

5. Imagination, Creativity …

(ADD FROM PPT)

Other themes will be added over time.

Discussion of Intentional GEs included questions of process of assembling courses to be included in the themes.

The May 2014 FC meeting will be last of the year, so we will need to elect an FC Executive Committee. John and Dennis will send around a call for nominations and nominee statements. New subscription-based voting system to be implemented for University and CLA elections.

* 1. Dean's Report

University is being rebranded. We are not officially changing our name, but we are rebranding to be Long Beach State University. This follows our Athletics department’s customs, and most alumni follow this moniker. The idea is chiefly to reduce the number of monikers by which we are known.

Two years ago we had 63 RSCA awards; last year we had 84; this year, we have 116. I went back to Provost’s office and secured additional funds for the many worthy proposals. RSCA is now bigger than just the assigned time awards, and includes the Small Faculty Grants as well. We have received $60,000 of applications and currently have $20,000 available. RSCA committee will be making selections. Dean will ask Provost to fund more.

Our college has been successful in attracting high-quality applicants for tenure-track positions, and the representation of diverse faculty has been particularly high. We began the year with 7 hires being conducted, and ended up with 14 lines offered. Next year, we will continue to keep this at the forefront of conversations with the Provost. We are aiming for 20 lines next year.

For GE themes, we’re trying to keep them focused to make clear connections between courses. We have a conference call scheduled with CSU Northridge faculty and administration to discuss their experience with a similar model. Pathways are still under consideration, but for now the emphasis is on intentional GE “themes.”

Question: Hood: the faculty has not been consulted about branding?

Dean Wallace: No, they have not. The official name is not changing, and the President and Provost have been consulted.

Hood: Are the Intentional GE themes set? Brooklyn College has recently rejected administration’s attempts to implement something similar.

Wallace: Our situation is different. I have been working to gather feedback from faculty, asking Chairs to generate a list of themes, then shop them around to other colleges to see what would be appealing to their students. And the themes will be evolving.

LeMaster: How many RSCA proposals were funded?

Wallace responds that CLA has funded 116 of 129 proposals by securing extra funding from the Provost. Everyone who has received RSCA support has been notified; all fundable proposals have been funded.

* 1. Academic Senate Report

Griswold: Progress on definitions/criteria for “departmental honors”. Overall unit minimum for minors has been altered down. Language updated on “Consensual amorous relationships” with students. Changed “faculty contact hours” to “faculty office hours.” New policy for students sick or injured on travel for study abroad. Invitation to attend open Academic Senate.

Blutinger: how does this change policy?

Griswold: if you do an exchange agreement, you must talk about risk management and insurance.

* 1. Budget Committee Report

Whitney: meeting earlier approved 2014-2015 funding from Lottery and new “Student Excellence Fee”, the latter designated primarily for tech updates. We would prefer to have one large request rather than two separate requests; the $800 per person will stand. We decided that if there is extra money, we would fund overage (beyond $800) for one travel request before we would fund request for multiple trips.

LAB 305 and Psych 300 computers are to be replaced; these are funded through CLA departmental requests. Some departments put in for a computer lab, but they don’t have a room designated for it, so the proposals were declined. $166,000 approved out of $254,000 total requested in proposals.

* 1. CLA PR Committee

Hyowon Ban has joined the committee; others are invited to join for next year as well—not limited to FC members. Ban will also team with Smith and Karadjov to set up a webinar to train faculty in departmental website updating and PR strategies.

1. Old Business:
   1. Constitutional Amendments

FC Issues:

Defining full-time faculty for representation on FC [sect.2]

under consideration; currently counted by FTEF (as in AS)

* number of faculty per FC rep (currently 10) [sect.2]
* program representation on FC and criteria [sect. D, Academic Areas]
* Procedures for election of FC Executive [not included; new sect. C.6.]

Inclusion of Awards Committee in Constitution [new sect. C.12]

For RTP: Will we allow more than one representative from a given department? Should we allow it, but only 2 faculty members of different ranks?

Motion to call a straw poll to ascertain whether we as a body are interested in making a change, after which we can decide what change it will be: Hood. Second: Blutinger.

Straw poll result: against changing 17. For changing the clause: 8. 0 abstentions.

Conclusion: Clause will not be changed.

Second CLA Constitutional change: Composition of the Budget Committee.

Currently: all appointed by FC from nomination short-list populated by the Dean; 9 total serve at a given time.

Alternative proposed by Dean Wallace: “The Dean and the Executive Committee shall solicit nominations and the Faculty Council will elect the number of members necessary to fill the seats for the appropriate terms needed to stagger the membership of the committee.”

Vote to consider change to Budget Committee language in Constitution passes.

Vote to consider whether to have Budget Committee elections among Faculty Council as opposed to among all CLA Faculty; alternatively, that Dean and Faculty Council solicit nominations, and then all Faculty vote on members.

Quorum called: quorum has been lost. Vote will have to be tabled, carried forward to next year.

* 1. Political Science Department modification to RTP Policy (revision)

Tabled but added to consent calendar for next meeting.

1. Adjournment 5:00 PM