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**JOY SIGMUND RUBIN**

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**EDUCATION**

**SYRACUSE UNIVERSITY, SCHOOL OF SOCIAL WORK**  
Syracuse, New York  
Master of Social Work - May 1975  
Community Organization and Social Planning

**STATE UNIVERSITY COLLEGE AT BROCKPORT**  
Brockport, New York  
B.S. - May 1974, Magna Cum Laude  
Social Work and Sociology

**PROFESSIONAL EXPERIENCE**

**CALIFORNIA STATE UNIVERSITY, LONG BEACH**  
**SCHOOL OF SOCIAL WORK**  
**August 1993 - Present**

**Project Coordinator-CalSWEC Child Welfare Project**  
**Interim Director of Field Education**

(August 1994-Present)

Implement and monitor the MSW and BASW full-time and part-time CalSWEC programs. Provide supervision to the CalSWEC Field Consultants on CalSWEC related activities. Oversee fiscal and programmatic accountability of the CalSWEC program.

Provide consultation to field instructors and preceptors around development and implementation of fieldwork experiences and appropriate teaching strategies. Assist the Children, Youth and Families Coordinator with development of appropriate placement sites and placements of CalSWEC students and other Children, Youth and Family students. Work with participating agencies to develop appropriate training and learning opportunities and monitor student caseload for IV-E eligible clients.

Participate in development of appropriate curriculum in the fieldwork sequence in accordance with the CalSWEC Child Welfare competencies. Assist in the development of department curriculum in practice, policy, human behavior in the social environment, research and community organization sequences in accordance with CalSWEC Child Welfare competencies.

Act as seminar instructor and field liaison for seminar groups. Maintain linkages with students, agency instructors and department fieldwork liaisons to ensure integration of classroom and fieldwork learning. Develop and implement CalSWEC field seminar related to practice in public child welfare. Coordinate the selection process for deciding stipended students and collaborate with the Awards Committee.

Oversee operation of the California Child Welfare Resource Library.

Provide CalSWEC oversight of the Distance Education Program

**Agency Based Field Instructor – Community Action Partnership  
Long Beach, CA**

(August 2009 –May 2010)

Develop a Social Work Internship unit at a non-profit community agency. Act as Field Instructor for MSW and BASW students. Provide an educationally focused fieldwork experience in accordance with the policies and procedures of the Department of Social Work. Coordinate an agency orientation for the student(s) at the beginning of the internship period, to include safety procedures. Provide a minimum of one hour per week of individual supervision for each student, and be available for additional consultation and supervision, as needed. Assure that the student receives and maintains a sufficient number and variety of appropriate cases/assignments. Support the requirement of Educationally Based Recordings. Complete and submit written evaluations at the mid-point and end of each semester by the specified date on the Fieldwork Calendar, outlining student progress and further learning needs and goals.

**Field Work Consultant- CalSWEC Project**

(August 1993-August 1994)

Provide consultation to field instructors and preceptors around development and implementation of fieldwork experiences and appropriate teaching strategies. Assist the Children, Youth and Families Coordinator with development of appropriate placement sites and placements of CalSWEC students and other Children, Youth and Family students. Work with participating agencies to develop appropriate training and learning opportunities and monitor student caseload for I'VE eligible clients.

Participate in development of appropriate curriculum in the fieldwork sequence in accordance with the CalSWEC Child Welfare competencies. Assist in the development of department curriculum in practice, policy, human behavior in the social environment, research and community organization sequences in accordance with CalSWEC Child Welfare competencies.

Act as seminar instructor and field liaison for a seminar group. Maintain linkages with students, agency instructors and department fieldwork liaisons to ensure integration of classroom and fieldwork learning.

Assist Admission Director in the recruitment of public child welfare employees to the program. Assist Project Director and CYF Coordinator in the work of Awards Committee and selection of stipended students.

***UNIVERSITY OF CALIFORNIA, LOS ANGELES SCHOOL OF WELFARE  
July 1986 - August 1993***

**Field Work Consultant**

Review, explore and evaluate potential field work placements. Assist in the planning and implementation of the student placement process.

Consult with the Field Instructor and agency administrative staff regarding educational

issues related to the student's field work experience. Assist in designing individual student assignment and learning agreements. Meet individually with students to advise them regarding issues related to field work. Visit with students and Field Instructor to discuss the evaluation of the student's performance and goal setting.

Instructor for introductory course and lab: Theory of Social Work Practice in Community Organization Fall- 1989-1992. Instructor for Interdisciplinary Seminar - Winter 1988. Instructor for Administration\Planning Field Seminar - Fall/Winter 1992-1993. Assist in development and taught Field Labs for incoming students.

Assist in the Admissions process for the School. Participate in faculty committee meetings, Chair Macro Faculty Committee (1992-1993). Participate as a member of the Curriculum Committee. Assist in planning of special events.

### **July 1985 - June 1986**

#### **Private Consultant**

Provide consultant services and technical assistance to nonprofit organizations. Prepare proposals for government and foundation

### ***UNITED WAY, INC. REGION III, LONG BEACH*** **October 1978 - June 1985**

#### **Director of Planning and Agency Relations**

(June 1981 - June 1985) Recruit, interview, orient and provide in service training for assigned staff. Supervise and monitor progress on tasks for professional and support staff.

Identify and involve volunteer community leaders from diverse backgrounds, representative of a cross-section of the community. Help organize and provide staff services to the following committees: Agency Relations/Allocations Committee, Regional Planning Council, Admissions Committee and Priorities Committee.

Maintain and strengthen relationships with agency representatives. Provided consultant services and technical assistance to United Way agencies and other community organizations in such areas as program planning and budgeting, and in utilizing United Way resources in such areas as Board development, organizational and community planning, financial management and personnel management.

Implement the policies and procedures for the admissions and allocations programs. Supervise the annual allocations process, including scheduling, volunteer recruitment, staff and volunteer training, developing materials and writing and editing reports. Analyze agency budgets.

Provide field work supervision for graduate students in the UCLA Masters of Social Work program.

#### **Planning Associate**

(October 1978 - May 1981) Plan, coordinate and direct the activities of area planning

councils. Staff consultant to standing and ad hoc committees that identify local health and welfare problems, study issues of low income and ethnic populations and propose possible solutions. Develop programs for public recognition of community problems and provide information needed to implement necessary actions. Participate in major community groups, clubs and organizations to gain knowledge of current trends in the community.

***INTER-CITY HOME HEALTH ASSOCIATION, HOLLYWOOD***  
**December 1977 - September 1978**

**Medical Social Worker**

Assist team members in understanding the significant social and emotional factors related to patients health problems. Work with and assist the patients family. Utilize appropriate community resources. Supervise a medical caseworker.

Participate in the development of treatment plans. Preparation of clinical and progress notes.

***ONONDAGA COUNTY EMPLOYMENT AND TRAINING AGENCY-SYRACUSE, NEW YORK***  
**August 1975 - February 1977**

**Counselor II**

Perform more complex vocational guidance functions at an advanced level in areas where clients have special social adjustment or personal problems that would affect their performance in the various aspects of a local Manpower Program.

Coordinate with community service agencies to provide more comprehensive services to clients.

**School Committees - Current**

CYF Concentration Committee

Field Sequence Committee

Administrative Team

**Professional Organizations - Current**

Association for the Advancement of Social Work with Groups- Long Beach Symposium Task Force, Budget Co-Coordinator

Council on Social Work Education, Member

The Long Beach Area Child Abuse & Domestic Violence Prevention Council, Member

## **Statewide Committees – Current**

CalSWEC Child Welfare Project Coordinators

CalSWEC BASW Child Welfare Project Coordinators

CalSWEC Field Instruction Initiative Steering Committee

CalSWEC Statewide Training and Education Committee

## **Presentations**

Rubin, Joy and Klemek, Marian (2011) plenary entitled “What Do You Mean, Put My Cell Phone Away” presented at 33<sup>rd</sup> Annual International Symposium, Association for the Advancement of Social Work With Groups, Long Beach, California

Klemek, Marian, Rubin, J., and Meyer-Adams, N (2010) presentation entitled “Incorporating Generational Differences in Field Instruction to Enhance Student Learning” 56<sup>th</sup> Annual Program Meeting, Council on Social Work Education, Portland, Oregon

Klemek, Marian, Meyer-Adams, N., and Rubin, J. (2008) presentation entitled “Puzzled by Intern Supervision? Fitting the Pieces of Learning and Teaching Together”, presented at 54<sup>th</sup> Annual Program Meeting, Council on Social Work Education, Philadelphia, Pennsylvania.

Cohen, Barbara and Rubin, Joy (2002) presentation entitled “Levels of Cohesion and Support in Integrative Seminars: Weekly Versus Bi-Monthly”, 48<sup>th</sup> Annual Program Meeting, Council on Social Work Education, Nashville, Tennessee

Cohen, Barbara and Rubin, Joy (2000) presentation entitled “Integrative Field Seminars: Levels of Cohesion and Support in Weekly Versus Bi-Monthly Meetings”, presented at 22<sup>nd</sup> Annual International Symposium, Association for the Advancement of Social Work With Groups, Toronto, Canada

Rubin, Joy and Cohen, Barbara (1998) presentation entitled “Enhancing Competency & Job Satisfaction Among Child Welfare Workers”, presented at 14<sup>th</sup> Annual Statewide Child Abuse Prevention, Intervention, and Treatment Conference, Giarretto Institute and the Office of Child Abuse Prevention, California Department of Social Services, Long Beach, California