



Bachelor of Arts in Social Work

The School of Social Work is pleased that you are interested in applying to the Bachelor of Arts in Social Work (“BASW”) program at California State University, Long Beach. The goals of the BASW program are to prepare students for entry level, professional, generalist social work practice and for graduate social work education, including advanced standing. Our students learn to practice as professional social workers with persons and groups representing the range of human diversity and with all size systems.

Social Work is a profession committed to providing assistance to individuals, families, groups, communities and institutions. Social workers learn how to assist persons reflected in the range of human diversity. Human diversity is an inclusive term that encompasses groups of people who comprise a society and are distinguished from each other by age, ethnicity, culture, gender, sexual orientation, religion, physical or mental ability, identity and national origin and/or common ancestry and/or cultural and/or ethnic heritage. Social workers also work with persons of different socio-economic status, education, and political affiliation. In order to serve such a diverse population, the School of Social Work places a strong emphasis on recruiting a student body with the willingness and capability to work professionally with any person needing assistance.

The School of Social Work BASW Program is accredited by the national Council on Social Work Education (CSWE). Because of CSWE as well as University and school regulations, life or work experience cannot be substituted for prerequisite, co-requisite or school courses, practicum, or field work.

Students interested in applying to the program must submit a completed application packet prior to March 1st of the year in which they wish to enter the major in fall. This application packet contains a School of Social Work application, a guide for writing your autobiographical statement, reference forms, a description of the application process and expectations, a list of the BASW school courses, the BASW major requirements, and course sequence schedules for the full-time program.

Please return completed applications to: California State University, Long Beach
School of Social Work-BASW Admissions
1250 Bellflower Boulevard
Long Beach, CA 90840-4602

If you have any questions during the application process, please contact the admissions office in the School of Social Work at (562) 985-4615. You may also visit our web site at <http://www.csulb.edu/depts/socialwk> to get dates for the upcoming information meetings.

Respectfully,

Nancy Meyer-Adams, Ph.D.
Interim Admissions Coordinator



Bachelor of Arts in Social Work Application Checklist

- ✓ Application Deadlines:
University – November 30, 2011
School of Social Work – March 1, 2012
- ✓ **Applicants must assemble the application packet prior to submitting it to the School of Social Work Admissions Office.**
- ✓ All material submitted to the School of Social Work becomes official University property.
- ✓ Incomplete and late applications will not be evaluated.

To be completed by the Applicant.

Name	Date Submitted
_____ Completed application, signed and dated	_____ Autobiographical statement (enclosed)
Two reference forms (list and initial as enclosed)	_____
_____	_____
Transcripts from all colleges and universities attended sent to University Enrollment Services (list and initial)	_____
_____	_____
Prerequisite courses (initial):	
_____ Cultural Anthropology	_____ Human Biology or Anatomy/Physiology
_____ Introduction to Psychology	_____ Introduction to Sociology
_____ Elementary Statistics	
_____ University application--University deadline is November 30, 2011**	
**Please see page 9, #1-3 on Supplemental Criteria. (initial if complete)	

The following pages contain the application that must be completed by you. **The Autobiographical Statement must be typed.** It is permissible for you to scan or type the Autobiographical Statement into a computer for completion.

Enclosed is the School Reference form to be given to the persons completing references for you. One reference should be from an academic source. The other reference should be of a professional nature, from someone other than a family member or friend even though he/she may be a professional, who can address your potential for social work. The person completing the reference should place it in a sealed envelope, sign his/her name across the sealed flap, and give it to you for submission.

Once you have collected the above documents (except the University application), attach this completed cover sheet to your original application and submit the application packet. Please make a copy of your application for your records. You may either mail the application to the address below or deliver it yourself.

California State University, Long Beach
School of Social Work – BASW Admissions
1250 Bellflower Blvd.
Long Beach, CA 90840-4602

Applications may be submitted any time after October 1, 2011. The final deadline to submit an application is March 1, 2012.

Prerequisites:

You must earn a minimum 2.5 GPA in the prerequisite courses

1. Cultural Anthropology

Course Number and Title: _____ Grade: _____ Units: _____

College or University: _____ Semester and Year: _____

2. Human Biology or Anatomy & Physiology

Course Number and Title: _____ Grade: _____ Units: _____

College or University: _____ Semester and Year: _____

3. Introduction to Psychology

Course Number and Title: _____ Grade: _____ Units: _____

College or University: _____ Semester and Year: _____

4. Introduction to Sociology

Course Number and Title: _____ Grade: _____ Units: _____

College or University: _____ Semester and Year: _____

5. Elementary Statistics (in any subject area)

Course Number and Title: _____ Grade: _____ Units: _____

College or University: _____ Semester and Year: _____

Social Work Courses:

List all Social Work or Human Services courses completed with location, date, and grade (attach an extra sheet if necessary)

1. Course Number and Title: _____ Grade: _____ Units: _____

College or University: _____ Semester and Year: _____

2. Course Number and Title: _____ Grade: _____ Units: _____

College or University: _____ Semester and Year: _____

3. Course Number and Title: _____ Grade: _____ Units: _____

College or University: _____ Semester and Year: _____

4. Course Number and Title: _____ Grade: _____ Units: _____

College or University: _____ Semester and Year: _____

5. Course Number and Title: _____ Grade: _____ Units: _____

College or University: _____ Semester and Year: _____

By the end of the first two semesters in departmental courses, the following must be completed successfully:

- **Abnormal Psychology (PSY-370)**
- **CSULB Writing Proficiency Examination (WPE) requirement**

Experience:

Students are not given credit toward degree requirements for life experience.

Are you currently working for one of the following agencies?

- | | |
|---------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| <input type="checkbox"/> L.A. County Department of Children and Family Services | <input type="checkbox"/> Los Angeles County Department of Social Services |
| <input type="checkbox"/> Orange County Department of Social Services | <input type="checkbox"/> Other public child welfare or social service agency |
| <input type="checkbox"/> I would like to apply for the Cal SWEC Child Welfare Stipend | |

Employment History List your most recent job first. Include all paid and volunteer experience. Provide a detailed description of your job duties. Attach additional pages if necessary. **Do not attach a resume in place of completing this form.**

You must calculate the total amount of experience hours you have accumulated so far (hours worked per week multiplied by total weeks). Calculations are required for each position listed.
Example: 20 hours per week X 48 weeks = 960 hours

Position Was: ___Paid ___Volunteer ___Field Work (internship)			
Place of Employment		Your Title	Supervisor/Title
Street Address	City	State	Zip
Duties: _____			
Start date: _____	End date: _____	Total hours _____	
Was Supervisor a: (circle one) BASW MSW LCSW DSW Ph. D. in SW None of the above			

Position Was: ___Paid ___Volunteer ___Field Work (internship)			
Place of Employment		Your Title	Supervisor/Title
Street Address	City	State	Zip
Duties: _____			
Start date: _____	End date: _____	Total hours _____	
Was Supervisor a: (circle one) BASW MSW LCSW DSW Ph. D. in SW None of the above			

Other Skills:

List any other skills you have (they don't have to be social work related):

References:

Please see Reference form in application packet for instructions

List below the two persons from whom you will request references. Indicate their relationship to you, and whether the reference is from an academic or professional source. A reference from your current supervisor is preferred, especially if social work related (i.e. work, volunteer or internship). **No personal references will be accepted.**

	Name	Relationship	Academic/Professional
Reference 1	_____	_____	_____
Reference 2	_____	_____	_____

How Did You Learn About Our Program? (Check all that apply)

- | | |
|---------------------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> Presentation at Work: Location _____ | <input type="checkbox"/> CSULB Information Meeting _____ |
| <input type="checkbox"/> University Career/Grad Day Location _____ | <input type="checkbox"/> Personal Reference _____ |
| <input type="checkbox"/> Conference/Meeting/Event Location _____ | <input type="checkbox"/> CalSWEC Information Meeting _____ |
| <input type="checkbox"/> School of Social Work Ad Publication _____ | <input type="checkbox"/> Other: _____ |

PLEASE READ THE FOLLOWING IMPORTANT INFORMATION.

An applicant must assemble the application packet prior to submitting it to the School of Social Work admissions office. Application contents must include the following items: pages 2 through 6 of the application, the autobiographical statement, and two reference forms. All material submitted to the School of Social Work becomes official University property. Incomplete and late applications will not be evaluated.

The School of Social Work determines the field work agencies to which students will be assigned, and the majority of field work agencies are located in low income, urban areas. If admitted to the BASW program, student agrees to accept the field work placement assigned by the field faculty of the School. Once admitted, students are not allowed to switch from full-time to part-time or vice versa, except with the permission of the Undergraduate Coordinator.

****Please be aware that, as Social Workers, we are mandated by law to report incidence of child or older adult abuse.****

Your signature below certifies that you have read and understood the above statements and that all material you have submitted for consideration is complete and accurate.

Applicant Signature

Date



Bachelor of Arts in Social Work Autobiographical Statement

The Autobiographical Statement allows the applicant an opportunity to fully express interests in professional Social Work education. The Autobiographical Statement should be typewritten, and each response at least 2 to 3 paragraphs in length. Be extra careful to answer each question and proofread your final draft.

1. Please give your reasons for selecting social work as your major.
2. How and when did your interest in social work develop?
3. What is your understanding of the social work profession?
4. What do you expect to gain from the social work major?
5. What personal qualities do you have that will assist:
 - A. In working with troubled individuals, families, groups and/or communities
 - B. You in reaching your career goals in social work.
6. Social work often involves assisting individuals, families, groups and communities in problem solving. Give a brief discussion of a problem you have encountered in an employment or volunteer situation, and how you resolved it. If you have neither employment nor volunteer experience you may discuss a challenge that occurred in your life, ideally, one that resulted in a life lesson.



Bachelor of Arts in Social Work Reference Form

To be completed by applicant

Type of Reference:

Academic []

Professional []

Name of Applicant

Date of Request

Referent's Name

Referent's Occupation

Referent's Street Address

City

State

Zip

Referent's Phone

Referent's Email

In accordance with the Family Education Rights and Privacy Act of 1974, I give permission to release confidential information for the purpose of application to the Bachelor of Social Work Program. I do [] do not [] wish to waive my right to review this reference.

Applicant's Signature

Date

The above-named individual has applied for admission to the Social Work Program at California State University, Long Beach. Your assessment of the applicant will assist the Admissions Committee. This form is provided for your convenience. The provisions of the Family Educational Rights and Privacy Act of 1974, as amended, apply to the contents of this form.

To be completed by referent

How long and in what connection have you known the applicant? _____

List skills that demonstrate the applicant's potential in the social work profession: _____

List areas that need development and/or characteristics that may hinder the applicant's effectiveness as a social worker: _____

Overall Recommendation (Check One):

[] recommend the applicant without reservation as an excellent prospect.

[] recommend the applicant as a good prospect.

[] I have some reservations, but think the applicant should be given a chance to prove him/herself; please call me _____

[] I think that the applicant is not suited for the program; please call me _____

Signature

Date

Please give this reference to the applicant in a sealed envelope with your signature on the seal. Feel free to make further comments on additional sheets and attach to this form.

California State University, Long Beach
 School of Social Work – BASW Admissions
 1250 Bellflower Blvd.
 Long Beach, CA 90840-4602

California State University, Long Beach provides equal opportunity in education without regard to race, color, national origin, sex, gender, sexual orientation or disability in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and Section 604 of the Vocational Rehabilitation Act of 1973.



Bachelor of Arts in Social Work

The number of applicants to the Bachelor of Arts in Social Work (BASW) program exceeds the number that can be accepted. For this reason, the BASW program at California State University, Long Beach has been designated as impacted by the California State University. Students must apply for admission to the University no later than **November 30, 2011** for admission the following fall and to the School of Social Work no later than **March 1, 2012**.

The next two paragraphs provide directions to freshmen and transfer students applying to the University:

Admission Under Impaction for Continuing Students

Students who indicate a Social Work major when they enter as freshmen will be assigned a pre-social work code (SW_PR00U1). Acceptance into the pre-major by the University does not imply or assure subsequent acceptance into the major by the department. Students who are not accepted into the major cannot continue as pre-social work majors.

Admission Under Impaction for Transfer Students

Students must be eligible for admission to the University as transfer students and should indicate Social Work as their first choice of major. Applicants who are not admitted to the major will not be admitted to the University unless they have listed a second choice of major on the application form.

Supplemental Criteria

Applicants are subject to supplemental criteria in addition to the requirements for admission to the University. Admission is on a competitive basis and is determined on the basis of meeting all of the following supplemental criteria (items 1 through 5).

1. Complete a minimum of 60 semester units including the five prerequisite courses listed below or their equivalents:
 - A. Cultural Anthropology (ANTH 120)
 - B. Human Biology or Anatomy/Physiology / Lab optional but recommended for General Education requirement (BIO 205)
 - C. Introduction to Psychology (PSY 100)
 - D. Introduction to Sociology (SOC 100)
 - E. Elementary Statistics (C/ST 210, HDEV 250, MATH 108, PSY 110, SOC 250)
2. Earn a minimum GPA of 2.5 in the prerequisites (noted in 1) and an overall cumulative college GPA of **[To Be Determined by the University]**.
3. After meeting the criteria above, a matriculated (fully accepted by and enrolled at the University) student must apply by **March 1st** of the year in which a student wishes to enter the major in fall by completing a School application which includes statements of biographical and educational background, and community and/or social work experience
4. Submitting two reference forms (one academic and one professional)
5. Submitting official transcripts of all previous college work at CSULB and elsewhere to University Enrollment Services.

In determining eligibility of an applicant for admission to the program, the admissions committee will consider:

- All the information in the supplemental application
- All college/university academic work completed with emphasis on the prerequisite courses
- Documented exposure to the field of Social Work in a variety of settings such as work or volunteer experience
- Suitability and fit for the profession, as determined by the School
- An interview of the applicant (at the discretion of the admissions committee).

When students have successfully completed all of the requirements noted above, and have been accepted into the School of Social Work, they will be permitted to enter subsequent levels of courses.

By the end of the first two semesters in departmental courses, the following must be completed successfully:

- Abnormal Psychology (PSY-370)

- CSULB Writing Proficiency Examination (WPE) requirement

Requirements for BASW Degree

		Outside the Department	18 units
Lower Division-6 units			
SW 220	Introduction to Social Welfare		3 units
SW 221	Introduction to Social Work Practicum		3 units
Total Lower Division			6 units
Upper Division-44 units			
SW 330	Human Behavior and Social Environment: Birth through Adolescence		3 units
SW 331	Human Behavior and Social Environment: Young Adult through Old Age		3 units
SW 340	Generalist Social Work Practice		3 units
SW 341	Social Work Practicum		3 units
SW 350	Social Policy – Law		3 units
SW 351	Policy Analysis - Legislation		3 units
SW 440	Generalist Social Work Practice with Groups		3 units
SW 441	Generalist Social Work with Communities and Institutions		3 units
SW 442	Generalist Social Work with Individuals and Families		3 units
SW 465	Research Methods in Social Work		3 units
SW 495A	Field Experience in Social Work		7 units
SW 495B	Field Experience in Social Work		7 units
Total Upper Division			44 units

FULL-TIME BASW Course Sequence

Junior Year Classes - M & W 9:30 a.m. – 12:15 p.m., 2:00 p.m. – 3:15 p.m. & 3:30 p.m. – 4:45 p.m.

Fall	Spring
SW 220-Introduction to Social Welfare SW 221-Introduction to Social Work Practicum SW 330-Human Behavior Social Environ. Birth-Adolescence SW 350-Social Policy: Law and Court Decisions	SW 331-Human Behavior Social Environ. Young Adult-Old Age SW 340-Generlist Social Work Practice SW 341-Social Work Practicum ¹ SW 351 Social Policy: Formulation and Analysis

Senior Year Classes - M & W 9:30 a.m. – 12:15 p.m., & SW 495A&B WI p.m. – 2:45 p.m.

Fall	Spring
SW 440-Generalist Social Work Practice with Groups SW 442-Generalist Social Work Practice Individuals Families SW 495A-Field Experience in Social Work ²	SW 441-Generalist SW Practice Communities & Institution SW 465-Research Methods in Social Work SW 495B-Field Experience in Social Work ²

PART-TIME BASW Course Sequence

(The Part-Time program is currently suspended; there is no guarantee that it will be offered in Fall 2012. The Full-Time program is currently your only option.)

First Junior Year (2 years to complete Junior Year)

First Fall	First Spring
Classes – M & W 7 p.m. – 9:45 p.m. SW 220-Introduction to Social Welfare SW 221-Introduction to Social Work Practicum	Classes – M & W 7 p.m. – 9:45 p.m. SW 330-Human Behavior Social Environ. Birth-Adolescence SW 350-Social Policy: Law and Court Decision

Second Junior Year

Second Fall	Second Spring
Classes – M & W 7 p.m. – 9:45 p.m. SW 331-Human Behavior Social Environ. Young Adult-Old Age SW 351-Social Policy: Formulation and Analysis	Classes – M 2:30 p.m. – 5:15 p.m. & 7 p.m. – 9:45 p.m. SW 340-Generlist Social Work Practice SW 341-Social Work Practicum ¹

Senior Year (1 year to complete senior year)

Third Fall	Third Spring
Classes - M & W 7 p.m.-9:45 p.m. & SW 495A M 5 p.m.-6:45 p.m. SW 440-Generalist Social Work Practice With Groups SW 442-Generalist Social Work Practice Individuals Families SW 495A-Field Experience in Social Work ²	Classes- M & W 7 p.m.-9:45 p.m. & SW 495A M 5 p.m.-6:45 p.m. SW 441-Generalist SW Practice Communities & Institution SW 465-Research Methods in Social Work SW 495B-Field Experience in Social Work ²

All Social Work departmental courses must be completed with a grade no lower than a C. A grade lower than a C in a course means that the student cannot advance to the next level of courses until the course is repeated and a grade of a C or above is achieved.

¹ Only some Monday afternoons will be on campus. 80 hours must be spent in an agency.

² 16 hours a week field placement for a total of 450 hours over two semesters

Revised: 10/14/2011