

**California State University, Long Beach**  
**Department Of Nursing**  
**Nursing 200/200L Student To Do List**

By **4:30 p.m.** on **Friday, September 4, 2009**, you **MUST** have obtained **copies** of the following required information. Put the required forms into the Compliance Document folder that will be given to you at orientation, and turn it in to the nursing office to Lindsay Yeats' box. If you fail to meet this requirement **on time**, it will jeopardize your ability to participate in clinical training assignments. Keep this checklist and refer to it for future reference.

- Completed **health examination form** signed by a health care provider - must have had a physical exam **within the last 6 months**. If you don't have a personal physician/health care provider there will be appointments available to get a physical exam through Student Health Services in August. More information will be given on this at orientation.
- Obtain **2-Step PPD/Mantoux TB Test** and/or **Chest X-ray** (for those who are PPD positive only) as appropriate. Have Health Card Provider record results on the **Screening of TB/Vaccine Preventable Diseases form** (found online).
- Vaccine record showing that **Tdap vaccine** was given within the last 10 years. If you have had a Td within the last two years, have your provider indicate that on the health examination form. If it has been more than two years since your last Td, then you **MUST** obtain a Tdap vaccine.
- Vaccination** records for the following diseases:
  - Rubeola (Measles)
  - Mumps
  - Rubella
  - Varicella
  - Hepatitis B (as appropriate – see below)
  - Annual Flu Shot (will not be available when you start the Fall semester)
- Hepatitis B vaccination** series. If you have not already done so, you will have three separate injections. The first is at time 0, the second one-month later, and the third six months after the first. You may formally decline the series, but if you do, you will not be able to enroll in the pediatrics clinical.
- The lab results for the following **quantitative serum titers** must be submitted regardless of your vaccination status (see Titer Explanation document online for helpful tips and further explanation).
  - Varicella IgG titer
  - Rubeola IgG titer
  - Mumps IgG titer
  - Rubella IgG titer
  - HbsAb IgG titer

If you are in the midst of receiving your Hepatitis B vaccine series or another series, submit your vaccine records and plan to obtain a quantitative serum titer 6-8 weeks after your last vaccine in the series.

- Copy of American Heart Association CPR Healthcare Provider card:** All student CPR cards are good for one year only despite the fact that your card states two years.
- Copy of **evidence of malpractice form**. Malpractice insurance expires on an annual basis. It will not be sufficient to provide a copy of a check in order to verify malpractice coverage. Go to [www.nso.com](http://www.nso.com) to obtain your malpractice coverage as a student RN. Print off the verification of approval as proof to turn in.
- Copy of your **current personal health insurance card**.
- Copy of your **background certificate and detailed summary** – unlike the rest of your documents, your background check is due by Friday, August 14<sup>th</sup> in the Nursing Office. Turn this in to Monalisa Ward.
- Math Tutorial Attendance Record if applicable.
- Learning Center Contract if applicable.

**Hint: It is not feasible to complete all these required tasks by delaying until the week prior to the start of the semester. It is strongly recommended that you start gathering the necessary information as soon as possible. We will be answering questions you have at the Nursing Orientation on June 5<sup>th</sup> – so please get started before then.**