

## Advancement to Candidacy Instruction

You must advance to candidacy at least one semester before the semester in which you plan to graduate. Advancement to candidacy requires that you complete the attached forms. You must be enrolled in the semester in which Advancement to Candidacy occurs. The Advancement to Candidacy is a process by which you contract your graduate program of study with CSULB. You can submit your Advancement when you have completed at least 6 units of graduate study

- You must pass the Writing Proficiency Examination (WPE) as one of the requirements for advancement to candidacy and attach a copy of the results or a verification of passing the WPE to your Advancement form
- You must be enrolled in the semester in which advancement to candidacy occurs.
- Complete the form by including the dates and grade for courses completed
- Complete the form by including the dates that you anticipate taking the remaining courses
- Once you have been advanced to candidacy, you will need to follow the timeline you completed on the advancement form.
- If for some reason you must change the timeline or substitute other coursework for those included on your Advancement form, you will need to submit a program change.
- Please include any pre-requisite entrance exam results (e.g. GMAT or GRE)
- Make sure that you have completed all pre-requisite requirements before submitting your Advancement forms. It is your responsibility to ensure that verification of completing all prerequisites are on file in the Graduate Nursing Office.
- Please check to make sure that the information you have submitted is correct and that you signed the forms.
- Submit both forms to Alison Trafas in the Nursing Graduate Office



**CALIFORNIA STATE UNIVERSITY, LONG BEACH**  
**College of Health and Human Services, Department of Nursing**  
**Advancement to Candidacy Masters of Science – Joint Masters of Nursing/Masters of Health Care Administration**

Student Number: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_  
 (Last) (First) (Middle)

Address: \_\_\_\_\_  
 (Street and Number) (City) (State) (Zip)

Bachelor Degree Major: \_\_\_\_\_ Institution: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

Program Entry Date: \_\_\_\_\_ Mandatory Completion Date: \_\_\_\_\_

WPE Completion Date: \_\_\_\_\_ GMAT Score: \_\_\_\_\_ Date: \_\_\_\_\_

Dept.	No.	Course Title	Units		Completed Sem/Yr	Grade
			300 400	500 600		
<b>HEALTH CARE ADMINISTRATION</b>						
HCA	502	Health Care Systems		3		
HCA	505	Organizations and Systems of Health Care		3		
HCA	510	Human Resources Management in Health Care		3		
HCA	515	Advanced Financial Management in Health Care		3		
HCA	524	Ad. Legal and Ethical Aspects of Health Care Admin.		3		
HCA	530	Strategic Planning and Marketing in Health Care		3		
HCA	535	Quantitative Methods for Health Administration		3		
HCA	536 or 537	Hospital Management or Managed Care		3		
HCA	550	Continuous Quality Improvement in Health Services		3		
<b>NURSING COURSES</b>						
NRSG	560	Theoretical Professional Roles for Advanced Practice		2		
NRSG	596	Research Methods in Nursing		3		
NRSG	559	Nursing Administration		3		
NRSG	680A	Theories for Extended Nursing Practice		3		
NRSG	680L	Clinical Studies in Nursing		3		
NRSG	680B	Theories for Extended Nursing Practice		3		
NRSG	680L	Clinical Studies in Nursing		3		
NRSG	680C	Theories for Extended Nursing Practice		3		
NRSG	680L	Clinical Studies in Nursing		3		
NRSG	692 or	Nursing Directed project		3 or		
NRSG	695 or	Professional Literature		3 or		
NRSG	698	Thesis		4		
<b>Total Units Earned in Program</b>					<b>57 or 58</b>	

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Department Graduate Advisor \_\_\_\_\_ Date \_\_\_\_\_

Program Advisor \_\_\_\_\_ Date \_\_\_\_\_

Associate Dean of Academic Programs and Faculty Affairs \_\_\_\_\_ Date \_\_\_\_\_

**COLLEGE OF HEALTH AND HUMAN SERVICES**  
MS in   Nursing  

Student Number \_\_\_\_\_

PREREQUISITES

Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_  
(Street and Number) (City) (State) (Zip)

Bachelor Degree \_\_\_\_\_ Year \_\_\_\_\_

Institution \_\_\_\_\_

Prerequisites satisfied by Undergraduate Degree \_\_\_\_\_ Yes \_\_\_\_\_ No

Undergrad. Deficiencies To Be Met	Courses Taken To Meet Deficiencies	Where Taken	Date Taken	Grade
Units Needed ____	Units Completed ____			

\_\_\_\_\_  
Associate Dean-Academic Programs