

How to Get a Minor in **ENTREPRENEURSHIP**

(READ AND FOLLOW THE INSTRUCTIONS)

- 1) Go to Advising in CBA-105. Get a "Pre-approval for a Business Minor" form stamped by the Advising Center. Phone: (562)985-4514
- 2) Complete the Management/HRM form included after this instruction sheet.
- 3) Complete the Major Change/Declaration form. Forms are available at Brotman Hall 101. Please make sure that you write the minor code on the form (**CBA_UM01 is the minor code**).
- 4) **Take all three forms to the Fall 2009 Entrepreneurship Advisor for signature:**

Dr. Jun Yan, CBA 307, (562)985-4740, email: jyan@csulb.edu

FALL 2009 Office Hours:

Tuesday (T)	9:00-11:00am
Thursday (R)	6:00-7:00pm

The advisor will go over the forms with you and make suggestions for your program or will sign the paperwork based on what courses you have selected.

After the "Program for the Minor in Entrepreneurship" form, and "Major Change/Declaration" forms are filled out and signed by both you and an advisor:

Make 1 copy of all three forms (this includes the "Pre-approval for a Business Minor" form) and bring them to the Dept. office (If the department office is not open, you may slide the copies under the door)

Deliver the original, "Major Change/Declaration" form to Enrollment Services/Admissions and Records, BH 101 (make sure that it has been signed by the advisor) and keep the original "Program for the Minor in Entrepreneurship" contract and "Pre-approval for a Business Minor" form for your records.

You are now an Entrepreneurship Minor!

Program for the Minor in Entrepreneurship

(CBA_UM01) ← Minor Code

Prior to submitting this form, students must be approved by the CBA Admissions and Advising Center - CBA-105 as eligible for an Entrepreneurship Minor.

Please note that Entrepreneurship minors are waived out of IS 301, but all other prerequisites must be met for all other classes in the program. For example, you will need to take Math 114 and 115, ECON 100 and 101 and ACCT 201 or the equivalents prior to taking FINANCE 300 and IS 310 is also required but can be taken concurrently with FIN 300. Please refer to the most recent CSULB catalog for course descriptions and prerequisites. The catalog is available online at: <http://www.csulb.edu/divisions/aa/catalog/2008-2009/>.

An Entrepreneurship minor consists of a minimum of 18 units which must include MGMT 300, MGMT 421 and a minimum of 12 units selected from ACCT 201; CBA 300; BLAW 220, FIN 300, 340, 495; HRM 360; IS 300, 355, 380, 445, 483, 484; MKTG 300, 330, 310, 410, 430, 465, 480, 490, 492, 495; MGMT 495 (two topics) as approved by the Management area of the Management/HRM Department.

Name _____ Date _____

Address _____ Student No. _____

City _____ Zip _____ Phone No. _____

Major _____ Expected Date of Graduation _____

Class Standing: Junior _____ Senior _____

has elected to pursue a Minor in Entrepreneurship. The Minor in Entrepreneurship will be recognized as fulfilled when the above named student has completed satisfactorily the following courses.

Mandatory Courses (6 units total)

MGMT 300 Principles of Management, 3 Units (NOTE: MGMT 300 is a prerequisite for MGMT 421)

MGMT 421 Entrepreneurship and New Venture Creation, 3 Units

Please list your choices below for the remaining 12 units:

_____ **3 Units**

_____ **3 Units**

_____ **3 Units**

_____ **3 Units**

Note: If a student changes this contract by registering in another course they must bring their contract to a minor advisor for approval of the change. Major department courses may not be used for the minor.

Accepted _____ Student Signature

Approved _____ Management Area Faculty Member