

# CPA

Jones, Henle & Schunck is a well-established, rapidly-growing CPA firm with offices in two locations: Orange, California and Danville, California. We are a team of courteous professionals dedicated to providing quality accounting and auditing services, tax advice and planning, and management advisory services. We are seeking qualified individuals to join our team of professionals in both offices.

These positions will provide opportunities for growth, challenge, continued learning and success. The ideal candidate will be a self-starter, results-oriented problem solver, able to work cooperatively with others, and have strong planning and organizational skills. We prefer candidates with 2-3 years experience, but will consider the right entry-level candidate.

He/she will eventually be responsible for all aspects of the audit, review or compilation engagement involving planning, scheduling, fieldwork, statement preparation, plus tax planning and preparation.

Jones, Henle & Schunck views its employees as our most valuable asset. We strive to place employees with a passion for their work, enthusiasm to work with others, a positive attitude, as well as the ability to function independently. Since continual training is an important aspect of our work, we invest in our employees by providing both off-site and in-house continuing professional education.

Jones, Henle & Schunck prides itself on providing a friendly, yet professional work environment and a generous benefits package for you and your family.

## Travel

Frequent local travel to our clients' office for meetings and fieldwork using a personal vehicle will be required. Infrequent out-of-town travel requiring overnight stay may be necessary.

## Overtime

Seasonal heavy overtime work may also be required depending on ability to manage workflow.

## Dress Code

Jones, Henle & Schunck believes in dressing in a manner appropriate for each client in order to fit within their expectations. That can mean business casual, traditional business dress and in certain circumstances, blue jeans may be appropriate. Business casual is our standard, both in the office or at a client location. In general though, be comfortable, be understated, be appropriate.

Proficiency in computer skills a must. Experience with CCH products a plus.

Competitive salary commensurate with work experience.

Jones, Henle & Schunck is an Equal Opportunity Employer.

To learn more about us and the services we provide to a wide-range of clientele, we invite you to visit our website at: [www.jhs.com](http://www.jhs.com)

If you are interested in joining a hard-working, fun-loving team, and wish to work for a firm who places value on its employees while supporting both professional and personal growth, please email cover letter and resume to [cparecruiter@jhs.com](mailto:cparecruiter@jhs.com).

PRINCIPALS ONLY. Recruiters: Please **do not** contact this employer.