


**\*\*Subject to Changes\*\***

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>3</p> <p>Tyra's Birthday </p> <p><u>Kinikia's Vacation (Dec. 3-7)</u></p>	<p>4</p> <p>10am Leadership Team Meeting Cal-SOAP Off. All Office Staff</p>	<p>5</p> <p>6-7:30pm Financial Aid Parent Night Poly HS Coleen, Michelle, Tyra, Crystal, Cynthia</p>	<p>6</p>	<p>7</p>	<p>8</p>
<p>10</p> <p>8am - 2pm Four College Systems Pioneer HS Crystal, Damien, Arturo Antoinette</p>	<p>11</p> <p>8am-12pm Defensive Driver Training CSULB Michelle, Cynthia, Tameika 10am Leadership Team Meeting Cal-SOAP Off. All Office Staff 2pm Student Services Holiday Party USU All Office Staff 6:30-8pm Financial-Aid Overview <del>Antoine-Gabele</del> Whittier HS</p>	<p>12</p> <p>8:30am-1pm Cesar Chavez High School Cesar Chavez High School Antoinette, Arturo</p>	<p>13</p> <p>8am-1pm Jordan HS Transfer Day Fieldtrip ECC Compton -&gt; CSUDH Sara, Richard, Cynthia, Tameika</p>	<p>14</p> <p>12-2pm Cal-SOAP Holiday Party Mandatory All Staff Peeking Wok 6525 Pacific Coast Hwy. Long Beach, CA 90808</p>	<p>15</p>
<p>17</p>	<p>18</p> <p>Timesheets Due November Mileage Claims Due</p>	<p>19</p>	<p>20</p> <p>Pioneer &amp; Whittier Winter Break Dec. 20th-Jan. 4th</p>	<p>21</p>	<p>22</p>
CSULB Finals Week					
Coleen Vacation (December 17-January 4)					
Sara Off Today					
<p>24</p> <p>Coleen - Business Trip</p>	<p>25</p>	<p>26</p>	<p>27</p>	<p>28</p>	<p>29</p> <p>Kinikia's Birthday </p>
Cal-SOAP Offices Closed & Staff Holiday (December 20 - January 2)					
Coleen Vacation (December 17-January 4)					
<p>Coleen's Birthday</p> <p><u>CUSD &amp; LBUSS Winter Break Dec. 24th -Jan. 4th</u></p>					

\*\*\*Names that are underlined indicate the lead assigned for the workshop(s)