



CALIFORNIA STATE UNIVERSITY, LONG BEACH

ALUMNI ASSOCIATION

2011-12 ALUMNI GRANTS PROGRAM

Thank you for your interest in participating in the CSULB Alumni Association Grants Program. A total of up to \$75,000 will be awarded through this program, now in its 21th year. The applicant determines the proposed grant amount ranging from \$1,500 to \$10,000. A few highly-selected applications will be funded for those requesting between \$7,500 to \$10,000.

The Grants Program is designed to provide funding to University departments or programs, not to individuals. The grant could be awarded to a one-time program or an on-going program. The applicants will be screened and the recipients will be selected by committees comprised of alumni. The Alumni Association board of directors selects the recipients.

Applicants may apply for **one award per program**. In making a decision, the Alumni Association considers the following criteria, which should be addressed in the grant application:

- Serves large number of students, or has significant student impact, or reaches an unmet and/or unique student need.
- Lasting impact to the University and greater Long Beach community.
- Educational impact on students

Awards will be granted for long-lasting tangible items.

Awards are NOT granted for the following types of activities:

- Faculty/staff salaries, faculty release time, or student/volunteer stipends. Speaker honorariums will be considered.
- Hospitality expenses (i.e.: food and beverages)
- Postage, advertising, coordinating surveys
- Program or project that is offered by another campus entity.
- Travel expenses, including transportation, lodging etc.

The desire of the Alumni Association is to make the application process as simple as possible. However, those who spend the time to make the application and narrative of the program or activity as descriptive but concise as possible, who address the criteria listed above, and itemize projected expenses with diagrams or photographs (if applicable), will be more successful in the grant process. **Incomplete applications will not be accepted.**

Please note the deadline date.

Grants: Total awarded is up to \$75,000. Applicant determines the amount between \$1,500 and \$10,000. A few highly-selected applications will be awarded for those requesting between \$7,500 to \$10,000.

February 24, 2012, 5 p.m.: Applications are due in the Alumni Relations Office. Electronic files, faxes, and hard copies are acceptable. Late applications will not be accepted. Materials submitted on CDs, DVDs, websites, flash drives, plastic sleeves, in binders or folders will not be considered by the committees.

The funds will be available through an account at the CSULB Foundation to ensure that funds are utilized as specified in the proposal. All funds must be expended by December 14, 2012. If funds are not spent as described in the application, the Alumni Association will request that the funds are returned so future grants can be awarded.

For an application or questions, please contact Elva M. Hermosillo in the Alumni Relations Office at ext. 5-7159 or Elva.Hermosillo@csulb.edu, or Gay Arakawa at ext. 5-7880 or Gay.Arakawa@csulb.edu.

In addition to our campus colleagues participating in this program, we also thank **SchoolsFirst Federal Credit Union** for its support of the Alumni Grants Program.