



PRE-INCIDENT BUILDING SURVEY

Date of Assessment: _____ Building Name: _____

Building Marshal Name: _____ Phone Ext: _____

1. APPROXIMATE BUILDING POPULATION (STUDENTS/FACULTY/STAFF)

Fall/Spring: _____

Winter/Summer: _____

2. EXITS/EXIT ROUTES

- All exit routes are clear of any obstructions
- Exit routes are clearly marked (illuminated or reflective)
- All exit doors are unlocked from building interior and can be opened with ease

3. AREA OF REFUGE (NOT APPLICABLE IN ALL BUILDINGS)

- Building has an area of refuge
- Area of refuge is clear of any obstruction
- Clearly labeled "Area of Refuge" signage is present and in good condition

Describe location/floor of area of refuge: _____

4. FIRE EXTINGUISHERS

- Minimum of 1 fire extinguisher on each building floor, and are located along paths of normal pedestrian flow (intuitive locations)
- No fire extinguishers are obstructed in any way
- Tamper indicator is not missing or broken, no signs of damage or leakage
- Operating instructions are clearly visible

Number of fire extinguishers located in your building: _____

5. EMERGENCY INFORMATION POSTER

- At least one *current* emergency information poster is located on each building floor
- All posters are in good condition

6. EVAC+CHAIR(S) (APPLICABLE IN MULTI-FLOOR BUILDINGS)

- All EVAC+CHAIRS in my building appear to be in good condition (mounted on wall with slip cover present and placard above chair)

Number of EVAC+CHAIRS located in your building: _____

7. HAZARDOUS MATERIALS

- Hazardous materials are stored in my building
- Clearly visible signage/placards are present within 15-ft. of hazardous material storage or rooms where they are present/used (i.e. labs)

I am aware of the following hazardous materials stored/utilized in by building: _____

8. CLASSROOM/OFFICE DOORS

- All classroom/office doors have the potential to lock from the inside

9. RALLY POINT

- I am aware of the location for my building/area's rally point

ANY ADDITIONAL HAZARDS OBSERVED

NOTES

Please submit a copy of your completed survey to Allyson.Joy@csulb.edu