

Housing Room Assignment “Resident”:

Dear:

The Housing and Residential Life (HRL) staff at California State University, Long Beach is very excited to meet you on **Move-In Days August 17-19, 2021**. We hope that your stay at “*The Beach*” will be a memorable experience.

You are assigned to “Location and Room Number”

This is a “Room Type”, and you have the “Meal Plan”.

You will be able to select your Fall 2021 Check-In Date and Time in the Housing Portal. What you need to do:

1. Log into the Housing Portal and go to your Housing Application.
2. Get to the page that says “Housing Status” and click on “Save and Continue” at bottom of page.
3. Complete your options regarding “GradGuard Renters Insurance” information which you will find at the end of the housing application.
4. Once you complete the “GradGuard” section of the application, make sure to schedule a check in time for your move in day and time.
5. To schedule a check in date and time Click on the yellow button “Schedule A Check In Appointment” found at end of the Renters insurance process. *Or go to the home page of your housing portal. On the black banner at the top of the page click on the “Check in Process” and proceed on selecting your preferred date and time.*
Note: Your check-in time does not need to be the same as your roommate(s)
6. After completing your check-in time selection make sure to complete your personal evacuation plan at the end of the application. All students must have a plan on file.

Tips on Check-In Time selection:

- If you do not see an available time slot for a specific date or time, it is because you are selecting a date that your specific building assignment is not open for. Please proceed with selecting the next best available date and time.
- In the event you need to change your move in date and time you can do so in the portal no later than 5 pm Friday August 6th. To change your check in date and time, you must first cancel your original check in appointment and then reselect an available time slot.
- To move in all students must have a check in scheduled.
 1. Due to crowd control the time you select will be strictly enforced.
 2. Social Distancing policy and procedures will be followed (more information on the move in process/guidelines will be sent by email).
 3. Photos for campus ID cards need to have been submitted to by Friday July 30th. You will get your card on move in day. If you already have a photo on file, you’re one step ahead of the game.

Plan Ahead!

- Make sure ALL items are packed in boxes and labeled with name and room number, this will help should something get missed placed.
 - *Ex: Jane Doe, Parkside G100*
- **Make sure you provide your Meningococcal Vaccinations to Student Health Services (check the SHS website on details to submit information and deadline)**

Coming Soon!!

- *Email about how to pay in Full if you choose that option for payment of housing charges*
- *Email about Move In Process (Do's, Don'ts, Parking, Covid-19 policies for this year's move in days, and more.*

We look forward to having you in Housing & Residential Life and thank you for making “*The Beach*” your new home!

Sincerely,

Roshan Jayasinghe
Housing Occupancy Analyst
Housing & Residential Life

Check us out on social media

Instagram: @csulbhousing

Facebook: CSULB Housing

This is an automated message, if you have questions email or call the housing office at 562.985.4187