

EFFECTIVE: 1 August 1995

REVISED 8 September 2008
1 January 2010
20 June 2011

SUBJECT: Use of the Holding Cell

ISSUED BY: Fernando Solorzano

I. PURPOSE

To establish guidelines for the use of the Department's Holding Cells.

II. POLICY

It is the policy of this Department to ensure the safety of all arrestees and to maintain custody of an arrested person only for the minimum amount of time necessary to process their arrest. The Department's holding cells are classified as temporary detention areas. All procedures established for their use must be followed at all times.

III. DETENTION PROCEDURES

- (a) All arrestees who are placed in the holding cells will be logged in the Prisoner Detention Register.
- (b) No arrestee will be held in a holding cell for a period exceeding four hours. All arrestees must be visually observed by an officer at least every half hour. This will be noted on the Prisoner Detention Register.
- (c) With the exception of emergency situations, the maximum occupancy of a holding cell shall be two arrestees. An emergency situation will be designated by the Watch Commander. In most cases where there are more than two individuals arrested, they will be immediately transported to Long Beach P.D. Jail.
- (d) Female arrestees may not be detained with males and juvenile arrestees may not be detained with adults.
 - (1) Females shall be placed in a holding cell away from any male prisoners.
 - (2) Juvenile detainees shall be placed in a holding cell away from adults.

IV. SPECIAL CONSIDERATIONS

- (a) Any arrestee who complains of injury or has a visible injury will be examined by paramedics.

- (b) When an arrestee is under the influence of alcohol or other drugs, is violent or self-destructive, they will be closely monitored by the arresting officer, and transported as quickly as possible to Long Beach P.D. Jail or the appropriate medical facility.
- (c) Potentially violent detainees or arrestees who have shown a tendency to do damage to the facility or themselves may be secured with handcuffs. Securing an arrestee to the bench shall never be used as a form of punishment on an arrestee. In extreme situations, wrist restraints, leg irons and a belly chain are available for use.
- (d) All incidents involving the use of force on an arrestee shall be immediately reported to the Watch Commander and the Division Commander of Field Services.

V. SEARCHES

- (a) The Holding Cell will be thoroughly searched for debris, weapons or contraband prior to placing an arrestee inside.
- (b) All arrestees will be thoroughly searched by the arresting officer prior to being placed in the Holding Cell. Detainees may not retain in their possession any items which they may use as a weapon against themselves or the officer.
- (c) Officers will secure their weapon in the gun locker before they remove the handcuffs from an arrestee.
- (d) The searching officer will remove all property from the arrestee and log it per CSU Long Beach Police Department policy. Once inventoried, the property becomes the responsibility of the searching officer. If the officer must leave it unattended for any period of time, it will be secured in the gun locker.
- (e) Any items of evidence that are removed from an arrestee will be processed in accordance with established procedures for the handling of evidence.

VI. DETAINEE RIGHTS

- (a) All detainees shall be given the opportunity to use the restroom facilities, if requested. When allowing this privilege, the arresting officer must maintain the security of the arrestee and ensure that they are not given opportunities to escape. Officers of the same sex as the arrestee shall be utilized to supervise detainees who are allowed to use the restroom facility. Arrestees must be searched again prior to being placed back in the Holding Cell.
- (b) Per P.C. 851.5, an arrested person has the right to make 3 telephone calls, immediately upon being booked, and no later than three hours after arrest.

APPROVED