

**Risk Management Meeting – All Divisions**  
**Wednesday, May 25, 2022 – 2:30PM**  
**Audit schedule – Dining Services / Feb, May, Aug, Nov**  
**Audit schedule – Bookstore Services / Jan, Apr, Jul, Oct**  
**NEW Audit schedule- Corporate Offices/ Jan, Apr, Jul, Oct**  
<https://www.csulb.edu/49er-shops-at-the-beach/risk-management>

1. COVID Activity
  - a. Effective June 1<sup>st</sup> Changes - Staff Questions on CDC Guidelines/Masks/Travel/Exposure
  - b. Vaccination Exceptions
  
2. Inspections and Audits
  - a. Updated Audit Forms
    - Department Manager – Signatures Required / Audit Ownership
  - b. Fire Marshal/Internal Walkthrough - TBD
  
3. Incidents/Safety Update
  - a. Accident Investigation
    - Proper PPE
    - Disciplinary Actions
  
4. Emergency Evacuation Maps
  - a. Update Status
  
5. General Training
  - a. NEW – Customer De-escalating Safety Training – TBD
  
6. Items to Watch
  - a. Business Continuity Plan
    - Updates – COVID
  
7. Action Items & Next Steps
  - a. Meeting Frequency
    - i. Next Meeting- July 20<sup>th</sup> @ 2:30pm